



POSITION DESCRIPTION

POSITION: MUNICIPAL EMPLOYEE – TOWN MAINTENANCE
REPORTS TO: TEAM LEADER
AWARD: LEVEL 4B ME AWARD - \$62295.11 PER ANNUM
DATE APPROVED: 28 JUNE 2023
APPROVED BY: GENERAL MANAGER

POSITION OBJECTIVE:

- To become an integral part of a team that is responsible for the maintenance and upkeep of Council assets ranging from roads and drainage to parks, gardens and recreation areas.

KEY RESPONSIBILITIES:

Duties and responsibilities include but are not limited to:

- Perform requested tasks efficiently and effectively.
- Ensure tasks are carried out in a safe and environmentally sensitive manner.
- Attend internal workshops, seminars and training as required.
- Demonstrate full compliance with Council's WH&S policies and procedures and Standard Operating Procedures.
- Other duties as directed.

QUALIFICATIONS AND EXPERIENCE:

- Current driver's licence is preferred.
- Experience within maintenance or parks and garden units.
- Physically able to undertake a variety of strenuous labouring tasks.

PERSONAL ATTRIBUTES:

- Strong commitment to organisational goals and customer service.
- Ability to cooperate with other staff.
- Highly motivated, with the ability to work in a team environment.
- Courteous disposition, with a helpful and friendly demeanour.