AGENDA

COUNCIL MEETING

TUESDAY 24 NOVEMBER 2020

COMMENCING 5.00pm

I certify that with respect to all advice, information and recommendations provided to Council with this Agenda:

1. The advice, information and recommendations are given by a person who has the qualifications or experience necessary to give such advice, information or recommendation; and
2. Where any advice is given directly to Council by a person who does not have the required qualifications or experience, that person has obtained and taken into account in that person's general advice the advice from an appropriately qualified or experienced person.
3. Councillors are reminded of their obligations under Part 5 of the Local Government Act 1993 in respect to Interests.

David Midson
GENERAL MANAGER

NOTES:

S65(1) of the *Local Government Act 1993* requires the general manager to ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.

S65(2) states a council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless –

(a) the general manager certifies, in writing –

(i) that such advice was obtained; and

(ii) that the general manager took the advice into account in providing general advice to the council or council committee; and

(b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the general manager's certificate.

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AGENDA

NOTICE is hereby given that the next Ordinary Meeting of the West Coast Council will be held at the Council Chambers, 11 Sticht Street Queenstown on Tuesday 24 November 2020 at 5.00pm at which the following items are listed for discussion.

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In accordance with *Local Government (Meeting Procedures) Regulations 2015* the public is **advised that the proceedings of meetings of Council will be recorded on digital media to** assist in the preparation of minutes, and to ensure that a true and accurate account of debate and discussion of meetings is available

300/20 RECORD OF ATTENDANCE/APOLOGIES / LEAVE OF ABSENCE

Record of Attendance, Apologies, Leave of Absence previously approved:
Legislative Reference
Local Government (Meeting Procedures) Regulations 2015; Regulation 8(2)(a)

Councillors	Attended	Apology	Approved Leave
Mayor Phil Vickers			
Deputy Mayor Shane Pitt			
Cr Robyn Gerrity			
Cr Lindsay Newman			
Cr Terry Shea			
Cr Leigh Styles			
Cr Scott Stringer			
Cr Ian Hall			
Cr Kerry Graham			

Staff	Attended
General Manager	
Executive Assistant	
Manager of Works & Operations	
Corporate & Strategic Services Manager	
Planning & Regulatory Services Coordinator	
Economic Development & Tourism Coordinator	
Community Development & Events Officer	
Media & Communications Officer	
Facilities Officer	
Property Officer	
Coordinator of Projects	
Director of Special Projects	

301/20 PECUNIARY INTEREST

Local Government (Meeting Procedures) Regulations 2015 - 8 (2) (E) and 8 (7):

The Chairperson is to request whether Councillors have a pecuniary interest in any item on the Agenda.

302/20 CONFIRMATION OF MINUTES - ORDINARY MEETING

Local Government (Meeting Procedures) Regulations 2015: Regulation 8(2):

Recommendation

That the minutes of the Ordinary Meeting of the West Coast Council, held at the West Coast Council Chambers, 11 Sticht Street Queenstown, on Tuesday 27 October 2020 a copy of which having previously been circulated to Councillors prior to the meeting, be confirmed as a true and accurate record.

Moved/Seconded

303/20 PUBLIC PARTICIPATION AND QUESTION TIME

Local Government (Meeting Procedures) Regulations 2015 Regulation 31:

A member of the public may give written notice to the General Manager 7 days before an ordinary meeting of the Council of a question to be asked at that meeting.

The Chairperson must ensure that, if required, at least 15 minutes of the meeting is available for questions to be asked by members of the public.

Questions and answers to questions may not be debated.

The Regulations also provide that the Council is to determine any other procedures to be followed in respect of question time beyond the Regulation.

304/20 PETITIONS/DEPUTATIONS/PRESENTATIONS

Local Government (Meeting Procedures) Regulations 2015 - Regulation 38)

The chairperson of a meeting, including a closed meeting, may invite a person – (a) to address the meeting; and (b) to make statements or deliver reports.

305/20 COMMITTEES OF COUNCIL- REPORTS & RECOMMENDATIONS

Local Government Act 1993 Section 23 & 24

Health and Active Lifestyle Advisory Committee

Nil

West Coast Council Audit Panel Committee

Nil

Education and Training Committee

EMERGENCY MANAGEMENT

Reporting Officer **Municipal Coordinator & Deputy Municipal Coordinator**

HIGHLIGHTS

The month of October was quite a busy time for EM associated work, the Municipal Coordinator & Deputy attended the West Coast FMAC meeting and risk management workshop on Monday 5 October 2020.

The Coordinators continued to populate the register throughout the month. As we approach the summer period, fire remains a risk profile priority.

Coordinators continued to liaise with Park & Wildlife during the Whale stranding at Macquarie Harbour and attended the Whale Stranding Debrief for external stakeholders on Wednesday 21 October 2020.

Tasmanian Fire Services (TFS) Community Development Officer Brett Patterson conducted a Bush Fire Ready Community BBQ in Rosebery on Saturday 11 October 2020. The TFS Bush Fire Ready Neighbourhoods program allows the community to come along and have a chat about how they can get ready for the bushfire season ahead. The day included members of the Fire Brigade, SES, TFS and Council. Approximately 70 people attended throughout the information session BBQ.

We encourage members of the community to contact Brett Paterson if they have any direct fire related community concerns. The next community BBQ will be held Saturday 21 November 2020 in Tullah.

306/20 COUNCILLOR RAISED ISSUES AND INFORMATION

Local Government (Meeting Procedures) Regulations 2015 - 29 & 30

Questions without Notice

Questions on Notice

Motions without Notice

Motions on Notice

307/20 MAYOR AND COUNCILLOR DIARIES AND COMMUNICATIONS

Mayor Vickers

01 October 2020	Tas Community Fund Board Queenstown
7 October 2020	Meeting with Minister Shelton Queenstown
8 October 2020	Mayor on Air
15 October 2020	Meeting with Harrington Group Manager
19 October 2020	Meeting with Guy Barnett MP Queenstown
19 October 2020	Meeting with Penghana House RE; maintenance
22 October 2020	Mayor on Air
27 October 2020	Ordinary Meeting of Council meeting
27 October 2020	Council Workshop
29 October 2020	Cradle Coast Authority Board Meeting Ulverstone

Deputy Mayor Pitt

27 October 2020	Ordinary Meeting of Council meeting
27 October 2020	Council Workshop
28 October 2020	Education & Training Committee Meeting

Cr Newman

7 October 2020	Meeting with Minister Shelton Queenstown
27 October 2020	Ordinary Meeting of Council meeting
27 October 2020	Council Workshop
30 October 2020	Family Based Care Opening Rosebery

Cr Shea

27 October 2020	Ordinary Meeting of Council meeting
27 October 2020	Council Workshop

Cr Stringer

7 October 2020	Meeting with Minister Shelton Queenstown
27 October 2020	Ordinary Meeting of Council meeting
27 October 2020	Council Workshop
28 October 2020	Catch up with West Coast Council General Manager

Cr Graham

27 October 2020	Ordinary Meeting of Council meeting
27 October 2020	Council Workshop
30 October 2020	Family Based Care Opening Rosebery

Cr Styles

28 October 2020 Education & Training Committee Meeting

Cr Gerrity

No diary entries for October 2020.

Cr Hall

27 October 2020 Ordinary Meeting of Council meeting

27 October 2020 Council Workshop

Recommendation

That it be RESOLVED that the Mayor & Councillor Diaries and Communications be noted.

308/20 COUNCIL WORKSHOPS

Local Government (Meeting Procedures) Regulations 2015, Clause 8 (2) (c)

General Manager's Comments

Nil.

Recommendation

That it be RESOLVED that the Council notes the following Workshops were conducted by Council since the last Ordinary Council Meeting:

Briefing / Workshop Dates	Subjects
Tuesday 27 October 2020	• Union Steamship Building • E – Petition Update • Discount for Rates • Councillor raised community issues.

Briefing / Workshop Dates	Subjects
Tuesday 10 November 2020	• Community Meet and Greet • MMG presentation • Cradle Coast Authority presentation • Outdoor play equipment presentation

309/20 COUNCIL DECISION STATUS REPORTS/ACTION ITEM LIST

Recommendation

That it be RESOLVED that Status Report/ Action Item of Open Council Meeting decisions be received.

Legend:
General Manager (GM), Manager of Works & Operations (MWO), Manager of Corporate & Strategic Services (MCSS), Planning & Regulatory Services Coordinator (PRSC), Executive Assistant (EA), Economic Develop, Tourism Coordinator (EDTC), Community Development & Events Officer (CDEO), Property Officer (PO), Facilities Officer (FO).

MEETING DATE	TOPIC	RESOLUTION/ACTION	STATUS	COMMENT
26 May 2020	128/20 Motion on Notice Cr Stringer	The General Manager to contact Kingsborough Council regarding electronic implementation information.	**Complete**	
26 May 2020	138/20 MTB Project	GM to implement the DA and construction phase.	**Ongoing**	
27 October 2020	271/20 Public Question Wynston Smith	Macquarie Heads telecommunication tower. The General Manager will respond.	**Completed**	
27 October 2020	271/20 Public Question Louise Mackrell	Strahan football oval The General manager will respond.	**Completed**	
27 October 2020	279/20 Correspondence	The General Manager is to write a letter to Premiers Economic & Social Recovery Advisory Committee.	**Completed**	
27 October 2020	280/20 Public Interest Disclosure Policy Review	Update on website and amened policy register.	**Completed**	

310/20 GENERAL MANAGER'S REPORTS

Recommendation

That the General Manager's Reports, Planning & Regulatory Services Report, Corporate & Strategic Services Report & Works & Operations Report (Pages 10 to 29 inclusive) for October 2020 as presented, be noted.

Moved/Seconded

Cash at Bank MONTH	ACCOUNT	BALANCE	LAST YEAR	VARIANCE
October	Operating	**$ 209,727.96**	**$ 212,674.18**	**$ -2,946.22**
October	Investment	**$ 9,412,737.69**	**$ 9,332,949.57**	**$ 79,788.12**

Rates Balance	EOY 19/20	YTD 20/21
B/F 1st July	**1,080,746**	**1,247,932**
Add Current Rates	**7,350,177**	**7,366,678**
Add Supplementary Rates	**15,958**	**54,345**
Add Penalty Interest	**324**	**0**
Gross Rates	**7,366,458**	**7,412,460**
(Rates Collected)	**1,911,895**	**4,861,083**
(Pensioner Remissions)	**317,227**	**333,167**
(Granted Remissions & Supplementary Credits)	**35,673**	**65,603**
(Discount Allowed)	**110,576**	**199,440**
(Rates Reduction)	**2,375,370**	**5,459,223**
Rates Balance	**6,072,094**	**3,201,170**

INCOME STATEMENT

As at 31 Oct 2020

INCOME	Budget 2019/20	Budget 2020/21	YTD Budget 2020/21	YTD Actual 2020/21
RECURRENT INCOME				
Rates and Charges	7,349,000	7,360,933	2,458,980	2,467,018
Statutory fees and fines	50,050	50,050	16,684	19,845
User Charges including Reimbursements	856,943	831,967	344,329	350,900
Operating Grants	2,210,387	2,089,000	297,907	297,776
Interest	201,000	101,000	33,668	4,146
Visitor Information Centre	327,260	97,000	32,332	39,165
Other Income	81,072	59,602	19,368	33,306
Investment Income from TasWater	362,000	181,000	-	-
	11,437,712	**10,770,552**	**3,203,268**	**3,212,157**
EXPENSES				
Employee Costs	4,856,650	5,103,951	1,659,156	1,675,159
Materials and Contracts	2,188,992	2,211,905	758,288	623,483
Depreciation and Amortisation	2,438,974	2,563,417	854,472	847,704
Other Expenses	1,767,723	1,786,659	992,648	1,214,771
TOTAL EXPENSES	**11,252,339**	**11,665,932**	**4,264,564**	**4,361,118**
OPERATING SURPLUS/(DEFICIT)	**185,372**	**(895,380)**	**(1,061,296)**	**(1,148,961)**
CAPITAL INCOME				
Capital Grants	350,000	653,865	45,865	80,865
Net gain/(loss) on disposal of property	80,000	80,000	26,668	88,182
	430,000	**733,865**	**72,533**	**169,047**
SURPLUS/(DEFICIT) Including Capital Inc	**615,372**	**(161,515)**	**(988,763)**	**(979,914)**

FINANCIAL POSITION

As at 31 Oct 2020

	Budget	Budget	YTD Actual
CURRENT ASSETS	**2019/20**	**2020/21**	**2020/21**
Cash and Equivalents	5,221,010	4,314,778	9,624,099
Receivables	640,000	1,700,000	3,891,948
Inventories	35,000	15,000	22,685
Other	15,000	12,000	-
Total Current Assets	**5,911,010**	**6,041,778**	**13,538,731**
NON-CURRENT ASSETS			
Investment in TasWater	28,530,771	33,094,757	25,398,051
Property Plant and Equipment	77,322,860	81,372,076	86,611,362
Other	6,000	6,000	6,000
Total Non-Current Assets	**105,859,631**	**114,472,833**	**112,015,413**
TOTAL ASSETS	**111,770,641**	**120,514,611**	**125,554,144**
CURRENT LIABILITIES			
Payables	750,000	750,000	422,060
Trust funds and deposits	187,127	188,426	22,181
Provisions	582,334	669,036	733,290
Interest Bearing Liabilities	200,726	-	0
Total Current Liabilities	**1,720,187**	**1,607,462**	**1,177,532**
NON-CURRENT LIABILITIES			
Provisions	172,382	158,814	272,442
Interest Bearing Liabilities	1,348,000	2,500,000	2,500,000
Total Non-Current Liabilities	**1,520,382**	**2,658,814**	**2,772,442**
TOTAL LIABILITIES	**3,240,569**	**4,266,276**	**3,949,974**
NET ASSETS	**108,530,072**	**116,248,335**	**121,604,171**
EQUITY			
Accumulated Surplus	65,687,415	65,206,102	78,761,514
Reserves	42,842,657	42,842,657	42,842,657
TOTAL EQUITY	**108,530,072**	**108,048,759**	**121,604,171**

CASH FLOW STATEMENT

As at 31 Oct 2020

	Budget 2019/20	Budget 2020/21	YTD Actual 2020/21
Cash Flows from Operating Activities			
Rates	7,349,000	7,360,933	5,407,937
Grants	2,210,387	2,089,000	297,776
Other Revenue	1,315,325	1,038,619	384,206
Investment in TasWater	362,000	181,000	-
Interest	201,000	101,000	4,146
Payment to Employees	(4,856,650)	(5,103,951)	(1,675,159)
Payment to Suppliers	(3,956,716)	(3,998,564)	(2,273,318)
Net Cash from Operating Activities	**2,624,346**	**1,668,037**	**2,145,589**
Cash Flows from Investing Activities			
Payments for Property, Plant & Equipment	(5,489,000)	(4,482,605)	(435,259)
Proceeds from sale of Property, Plant & Equipment	80,000	80,000	-
Capital Grants	350,000	653,865	80,865
Net Cash from Investing Activities	**(5,059,000)**	**(3,748,740)**	**(354,394)**
Cash Flows from Financing Activities			
New Borrowings	340,000	650,000	-
Repayment of Interest Bearing Loans	(200,725)	-	-
Net Cash from Financing Activities	**139,275**	**650,000**	-
Net Increase (decrease) in Cash and Equivalents	(2,295,379)	(1,430,703)	1,791,195
Cash & Cash Equivalents at beginning of period	7,516,389	5,745,481	7,832,904
Cash at end of period	**5,221,010**	**4,314,778**	**9,624,099**

CAPEX 2020/2021 UPDATE

Completed	
On Target	
Risk of Delay	
Not Complete or Cancelled by 30 June 2021	

Project	Budget	Expected Completion	Progress	Status	Completed Project Final Cost
Road Improvement Program	$1,500,000	March 2021		Granville Harbour Rd underway. Morrisby St Rosebery upgrades to commence end of Nov. Reseal awarded - to commence December. Procurement for remaining projects in progress.	
Light Vehicles	$100,000	Nov 2020		Vehicle delivery ongoing	
Small Plant	$50,000	June 2021		Some gear purchased - more orders and pricing enquires are ongoing.	
Housing Upgrades	$50,000	TBA		Scoped, measured up, out for quotes and contractor availability for timelines.	
Depot Workshop Upgrades	$100,000	TBA		EOI received - contractor engaged. Works to commence January 2021.	
Strahan Cemetery Improvements	$25,000	TBA		Works to commence in November	
Signage	$25,000	TBA		Signage strategy framework discussed. Strategy development to commence before Christmas Break.	
Office and IT Program	$50,000	TBA		Awaiting server review and additional quotes on office fit out.	
Queenstown Football Project (Grant Funded) *	$74,535	TBA		Scoreboard ordered. Entryway upgrades and changeroom strip out underway. Some internal resourcing constraints.	
Rosebery Football Project (Grant Funded) *	$71,605	TBA		Scoreboard ordered. Some materials ordered. Some internal resourcing constraints.	
Strahan Indoor Fitness Facility Design (Grant Funded)	$200,000	TBA		Funding awarded. Grant deed details being negotiated.	
Parking Strategy Improvements*	$19,000	TBA		Report and recommendations prepared for November 24th Council meeting for Council to consider.	
Planning Works & Safety Engineering*	$135,800	June 2021		Received flood mitigation concepts. Working on West Strahan design brief/RFQ. Trial Harbour Rd Landslip report and recommendations complete.	
Upgrade West Strahan Beach Picnic Area & Amenities Continued	$50,000	Sept 2020		Planned upgrades and repairs complete except painting - awaiting favourable weather.	
Park Upgrade Tullah*	$9,000	Complete		BBQ shelter complete. Minor topsoil rehab required around work site.	$21,235

LED Project*	$31,000	Complete		Project complete	$29,820
New Tullah Gym (Part Grant Funded)	$56,965	TBA		Painting completed. Gym gear to be delivered January/February.	
Community Facilities	$95,700	TBA		Cutten St works underway - all windows replaced. Disability access upgrades not started.	
Bridge Replacements	$480,000	TBA		Tenders received. To be awarded before end of November.	
Waste Collection	$150,000	September 2020		Additional signage installed. CCTV operational. Awaiting new recycling bin cradles.	
Stormwater Improvements - Hunter St Queenstown	$200,000	TBA		Design completed for tender. Tender docs underway. Expect to be out for tender by end of November.	
Footpath program	$150,000	TBA		Out for quotes.	
Downhill MTB Queenstown Track	$366,000	TBA		Mt Owen Construction Tender awarded 11/11/20. Heemskirk designs out for public comment. Mt Owen access road scope of works and costing being finalised	
Macquarie Heads Upgrade	$153,000	TBA		Toilets completed - Expansion Area completed - car park seal to be completed when weather permits.	
Landfill Design & Construction	$340,000	TBA		Designs and tender docs almost finalised.	
Total	**$4,482,605**				

FINANCIAL & IN – KIND APPLICATIONS

Cash Funding

2020-2021 Small Grants- Cash Only $12,000 ($250 per request)					
Group	Cash Requested	Cash Amount Approved	Cash Amount Declined	Approved GM/Mayor	
Mountain Heights School	$250.00	$225.00	$25.00	18/09/2020	$225.00
St Joseph's Catholic School	$75.00	$75.00	$0.00	18/09/2020	$75.00
St Joseph's Catholic School	$75.00	$75.00	$0.00	18/9/2020	$75.00
Strahan Primary	$75.00	$75.00	$0.00	1809/2020	$75.00
PCYC/Mountain Heights	$225.00	$225.00	$0.00	5/10/2020	$225.00
Totals	**$700.00**	**$675.00**	**$25.00**		**$675.00**

2020-2021 Events Fund Cash Only $14,000 ($2,000 per request)					
Group	Cash Requested	Cash Amount Approved	Cash Amount Declined	Approved Council	
Totals	**$0.00**	**$0.00**	**$0.00**		**$0.00**

2020-2021 Innovation Fund Cash Only $6,000 ($2,000 per request)					
Group	Cash Requested	Cash Amount Approved	Cash Amount Declined	Approved Council	
King River rafting	$2,000.00	$2,000.00		25/08/2020	$2,000.00
Totals	**$2,000.00**	**$2,000.00**	**$0.00**		**$2,000.00**

2020-2021 Christmas Community Events Fund Cash Only $2,500 ($500 per request)					
Group	Cash Requested	Cash Amount Approved	Cash Amount Declined	Approved GM/ Mayor	
Totals	**$0.00**	**$0.00**	**$0.00**		**$0.00**

Non-Cash Funding (In – Kind Support)

2020-2021 Community Christmas Events Fund (In- Kind Support Only) $7,500 ($1,500 per request)					
Group	In- Kind Amount Requested	In- Kind Amount Approved	In- Kind Amount Declined	Approved GM/ Mayor	
Totals	**$0.00**	**$0.00**	**$0.00**		**$0.00**

2020-2021 In- Kind Assistance Fund (In- Kind Support Only) GM					
Group	In- Kind Amount Requested	In- Kind Amount Approved	In- Kind Amount Declined	Approved GM/ Mayor	
Queenstown Lions	$648.00	$648.00		2/07/2020	$648.00
The Unconformity	$319.80	$319.80		18/09/2020	$319.80
Strahan CWA	$150.00	$150.00		18/09/2020	$150.00
Mt Lyell Strahan Picnic	$2,200.00	$2,200.00		18/09/2020	$2,200.00
TFS	$20.00	$20.00		5/10/2020	$20.00
Mountain Heights School/PCYC	$250.00	$250.00		5/10/2020	$250.00
Rosebery Netball Ass	$680.00	$680.00		5/10/2020	$680.00
The Tailings	$21,541.00	$21,541.00		5/10/2020	$21,541.00
The Tailings	$20.00	$20.00			$20.00
Rosebery Athletics	$3,730.00	$3,730.00		4/11/2020	$3,730.00
Totals	**$29,558.80**	**$29,558.80**	**$0.00**		**$29,558.80**

USE OF THE COMMON SEAL

Date	Description	Agency
7 October 2020	Rail & Local Government Interface Agreement	WCC and Tas Rail
26 October 2020	Zeehan Pioneer Cemetery	WCC and H Eley

POLICY UPDATE

Policy Number	Policy
WCC.013	Public Interest Disclosures Policy
WCC.CORP.009	Finance Delegation

MEDIA & COMMUNICATIONS

MEDIA RELEASES

Media releases issued during October 2020.

- West Coast Photography Competition Awards
- Iconic Mountain Bike (MTB) Trails to be built on Mt Owen in Queenstown
- Opening Family Based Care Rosebery.

PUBLIC COMMENT

Several documents were released during October asking for feedback and comments from the public.

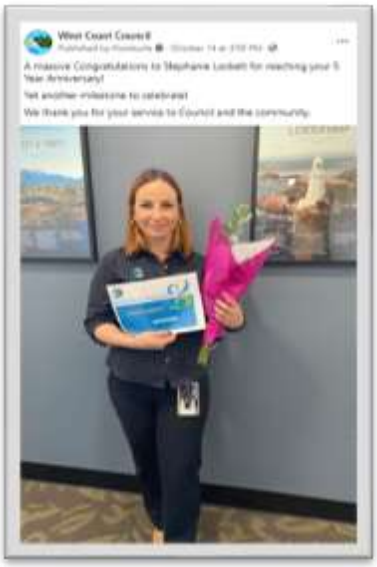
- West Coast Council Parking Plan for Queenstown Central Business District
- West Coast Draft Asset Management Strategy 2020-2030
- Granville Harbour Toilet Facility

FACEBOOK

West Coast Council's Facebook had 3,412 likes up 96 from the previous month. 78 approx. posts were published in October.

Posts that had a broad reach and high engagement levels related to:

- Ocean Beach open with caution towards whales
- WCC Launch tender for proposal to construct 35km worth of MTB trails on Mt Owen
- Congratulations to Stephanie – 5 Years of Service



LINKED IN

West Coast Council's LinkedIn had 174 followers up 5 from the previous month.

Posts that had a broad reach and high engagement levels related to:

- Draft Asset Management Strategy 2020 -2030

MAYOR ON AIR

Mayor on Air topics for discussion included:

1 October 2020

- Abatement notices:
- COVID updates - Gyms:
- West Coast Photography competition:
- The Tailings:

8 October 2020

- Listener question: *"When will the gates be open for RV travellers at the Queenstown reserve?"*
- Second rates instalment
- Mt Owen MTB update
- Mt Lyell Mine for sale

22 October 2020

- Listener Question: *"The electric charge station does not fit all cars, is there or will there be an adaptor available? if not, what do visitors do to charge their cars to get home?"*
- Listener Question: "*Can the Mayor please provide any details such as when the proposed bike track project is likely to start, who the contractor is, and will they be employing local Job Seekers? And any other details they may have?"*
- Second rates instalment
- West Coast Photography Competition Winners & Exhibition
- Fire abatements
- Animal Control
- Roadworks
- Workshops at the Study Hub.

29 October 2020

- Listener Question: *"Vicious dogs roaming around Batchelor Street, Queenstown. Attacking adults and children, being notified, so what's being done about this: also, dogs are roaming around Pontifex Street."*
- Listener Question*: "Campervan parked at Stitt River Bridge, Rosebery. Is this legal?"*
- Listener Question: *"Whales stinking on Ocean Beach. With the weather starting to heat up the smell is getting worse, so what is going to happen before Christmas as tourists and locals camp down there?"*
- Listener Question: "*Why is the recreation ground currently closed to caravans; you are wanting tourists to come and visit yet we cannot cater for them to stay?"*
- Listener Question: *"What's the update on CMT? Why are they bringing in contractors from out of town to do some work, when we have plenty of contractors in Queenstown that need the work? Why are we not hearing about what's going on?"*
- Listener Question: *"Sport and recreation facility Funding received for Tullah Gym, Queenstown Football Clubrooms and Rosebery Change Rooms; will they be ready for next season?"*
- West Coast Council Asset Management Strategy 2020 – 2030
- Rates 2020 – 2021 second instalment
- West Coast Council grants program

- Public holiday
- Preparing for Christmas and Events on the West Coast with Community groups
- Family based care Tasmania (media release)
- Aged Care Strategy.

ECONOMIC DEVELOPMENT, TOURISM

HIGHLIGHTS

Stakeholder Engagement

Several meetings were held throughout October with various stakeholders, including:

- new business owners
- existing business owners
- WXNW
- The Unconformity
- Active Strahan & UTAS

West Coast Summer Film

Recording of voiceover was completed in October. The film was scheduled for release at the end of October however this has been delayed due to the passing of the photographer and editor. The film is in the final edit stages and arrangements are being made for this to be completed by other members of the production team.

Filming on the West Coast

The ED&TC has continued working with *The Tailings* production team, assisting with logistics advice, use of Council facilities etc. Filming on the West Coast occurred throughout October, with involvement from community members, schools and businesses.

West Coast Photography Competition

Following judging by an independent panel, announcements of competition winners was made on 13 October, with the ED&TC working to notify entrants and organise prizes.

- *West Coaster Award* (sponsored by Granville Wind Farm) - Henry Tyme from Tullah with an image of Dick Clark Jetty in Strahan.
- *The Traveller Award* (sponsored by World Heritage Cruises and Morrison's Huon Pine Sawmill) – Natasha Mulhall from Hobart with an image of a West Coast highway.
- *Overall Under 18* - Kaleb Becker of Queenstown with an image of Strahan
- *Under 16* - Tykea Turley of Queenstown with an image of the Montezuma Falls suspension bridge
- *Under 14* - Sydney Gray of Queenstown with an image of her grandparents.

A selection of the entries were printed and placed on exhibition across locations in each West Coast town. Winning images were posted on @westcoasttas Instagram, with high engagement. To assist with counting judges votes and curating the exhibition, the WCVIC Team Leader has been seconded to work with the ED&TC several days a week until project completion, with wages to be costed to the TOU budget.

The competition has been well received by the West Coast community, with many positive comments and feedback provided.

West Coast MTB Project

The ED&TC is now coordinating the development of marketing and branding for the West Coast MTB Project. During October this involved liaising with WXNW to complete a RACI document to set out responsibilities within the project (see below), along with reviewing relevant documents and budgets to gain a clear understanding of the marketing/branding requirements within the overall project.

WEST COAST VISITOR INFORMATION CENTRE

Cradle Coast Authority (CCA) has been appointed to develop a business plan for the WCVIC. During October the ED&TC and WCVIC Team Leader liaised with CCA to provide stakeholder lists and information regarding WCVIC operations. A survey was distributed by CCA to stakeholders, with CCA to meet with some stakeholders face-to-face in early November. It is expected the business plan will be finalised by December.

During October the Team Leader has assisted the ED&TC with the West Coast Photography Competition. The Team Leader also attended the following in October:

- Industry Event hosted by the West Coast Wilderness Railway
- TVIN – Tasmanian Fire Service briefing (Team Leader and Tourism Officer) via Zoom
- Famil of new accommodation in Strahan - Harbour Lookout.

Visitation/Queries

Month	Door Count Total	Phone Queries total	Email queries total
July 2020	1089	131	46
August 2020	573	136	87
September 2020	1301	142	104
October 2020	2966	158	90

Sales – Bookings & Retail

Number of sales/transactions with percentage increase/decrease of previous comparative period

Month	Bookings – in Centre	Bookings - online	Retail - in centre	Retail -online – number of sales *
July 2020	(7) -50%	(1) +100%	(349) -25%	(27)
August 2020	(11) – 39%	(1) +100%	(303) + 12%	(8)
September 2020	(27) -83%	0	(513) -27%	(8)
October 2020	(40) -82%	2	(1317) -1%	(7)

** online sales launched on 6 July 2020 therefore no comparative data is available this financial year.*

Website Engagement (www.westcoasttas.com)

Month	Users/Visitors	-/+ to previous year
July 2020	14,722	+303.34%
August 2020	4982	+88.93%
September 2020	4881	+62.92%
October 2020	3785	+31.33%

Facebook Engagement (West Coast Visitor Information Centre)

Month	Posts	Followers/Likes
July 2020	13	877/808
August 2020	8	911/872
September 2020	9	923/886
October 2020	6	946/909

COMMUNITY DEVELOPMENT

Community Development Report

Highlights

Working with Education and Training Committee, Skills Tasmania and the RTF Project Assistant to develop the criteria, processes, documentation and timelines for applicants to be able to apply for funding from the West Coast Scholarship Project. Secondary to this, beginning the process of finding suitably qualified people to assist with mentoring applicants across all 3 streams of the project.

School end of year awards

We have been working closely with schools as they prepare for their end of year events and ceremonies. One of the areas that we support schools in is the funding of awards for each school to present to their students across a number of areas including, citizenship, most improved, academic success and this year Council is supporting Strahan Primary with a unique award that celebrates the 75th Anniversary of HMAS Strahan visiting the Strahan community in 1945.

West Coast Capacity and Training Program

We have been working with some of our students who are engaged in the WCCTP as they prepare for and do their latest round of assessments as they move toward completion of their study with TasTAFE in the Certificate 4 of Training and Assessment.

Naidoc week 2020

Many groups apply for funding from Councils Small Grants program over the year for a varied list of events/purposes. We have been working with residents over the last month, assisting them with preparation and planning for this year's Naidoc event. A launch was held at the Service Hub and an event and BBQ at Mountain Heights School.

PLANNING & REGULATORY SERVICES

HIGHLIGHTS

5 New Planning Permits issued, and 9 New Development Applications received

0 New Building Permit Issued

9 New Food Licence Issued

0 Recreational Water Tests Undertaken

NEW DEVELOPMENT APPLICATIONS				
Number	**Application Type D/P**	**Address**	**Proposal Description**	**Decision**
DA2020/48	D	16 Lyell Street Gormanston	Shed	Pending
DA2020/49	D	Esplanade Strahan	Ticket Booth	Pending
DA2020/50	D	14 Jack Street Strahan	Dwelling & Outbuildings	Pending
DA2020/51	NPR	5 Comet Court Zeehan	Carport	Permit Issued 13/10/20
DA2020/52	NPR	32 Clemons Street Rosebery	Covered Verandah	Permit Issued 13/10/20
DA2020/37	D – Amended	20 Cannonball Drive Granville Harbour	Shed	Amended Permit Issued 14/10/20
DA2020/53	D	Zeehan Golf Club Fowler Street, Zeehan	RV Parking	Pending
DA2020/54	D	12 Irwell Street, Zeehan	Dwelling	Pending
DA2020/55	D	7 Comstock Court, Zeehan	Outbuilding	Pending
EXISITING APPLICATIONS				
DA2020/45	D	Lot 1, Lyell Highway, Strahan	Retrospective Approval Dwelling & Outbuilding	Permit Issued 26/10/20
DA2020/47	D	Queenstown, Gormanston	Mountain Bike Trails – Queenstown	Pending
DA2020/42	D	Lot 10, Main Street, Zeehan	Retrospective Approval, Shed, shaded area, driveway	Permit Issued 22/10/20

N.B Grey shaded areas are completed and will be deleted off the next report

ENVIRONMENTAL HEALTH

FOOD REGISTRATIONS 1 JULY 2020 – 30 JUNE 2021 (THIS TABLE IS FINANCIAL YEAR)

Food Businesses	MTD	YTD	Comments
Rosebery	1	1	
Zeehan	3	3	
Queenstown	0	2	
Strahan	4	5	
Tullah	1	2	
Total	9	13	

Street Dining Licences	MTD	YTD	Comments
Rosebery	0	1	
Zeehan	0	0	
Queenstown	0	1	
Strahan	0	1	
Tullah	0	0	
Total	0	3	

Please note: Food Registrations have been automatically rolled over for a further 6 months at no cost to the businesses due to Covid-19.

RECREATIONAL WATER SAMPLING 2020/2021

TYPE	DESCRIPTION	MTD	YTD	BUDGET
Recreational Water	Swimming Pools	0	0	**20**
Recreational Water	West Strahan Beach	0	0	**40**

ABATEMENT

Abatement Town Location	MTD	YTD
Queenstown	2	4
Zeehan	6	6
Rosebery	0	0
Strahan	0	0
Tullah	1	1
Total	**9**	**11**

ANIMAL CONTROL	MTD		YTD

Dog Impounded	0	2
Warnings Notices Issued	3	10
Infringements	16	28
Dogs Rehomed - Burnie	0	1
Excess Dog Licence	0	0
Licence Applications	1	1
Licence Renewals	0	6
Permits Issued	0	6
After Hours Call Out	0	0
Complaints		
Queenstown	2	13
Zeehan	2	5
Strahan	0	0
Rosebery	2	11
Tullah	0	0
Granville Harbour	0	0
Trial Harbour	0	0
Gormanston	0	0
Complaints Total	**6**	**29**

Dog Registration 1 July 2020 – 30 June 2021	**Annual**	**Whole of Life**
Queenstown	157	257
Strahan	42	78
Zeehan	46	135
Rosebery	45	79
Tullah	18	11
Granville & Trial Harbour	5	0
Total Financial Year to Date	**313**	**560**

PARKING

Month	**Amount collected**
October 2020	$4655.94

CORPORATE & STRATEGIC SERVICES

PERSONNEL

Commenced

School Based Apprentice – Mechanical

Summer Intern – Community Support

Departures

Apprentice Carpenter

OCCUPATIONAL HEALTH, SAFETY & TRAINING

Safety Committee Meeting

27 October 2020.

Lost Time Injuries (month)
0

Lost Time Injuries (year to date)

2

Lost Days (year to date)

37
MONTH OVERVIEW

During October Council continued to encourage all ratepayers to consider the benefits of a payment arrangement for the 2020/2021 rates and charges, especially those who have arrears brought forward from the 2019/2020 financial year. Instalment 2 was due and payable on Friday 30 October 2020.

Interviews were conducted for the newly created position of Coordinator of Customer & Corporate Services. It is expected that the Coordinator will commence towards the end of November 2020.

The department conducted a WorkSafe Week activity. Mr Greg Slore once again presented to staff important safety messages. Staff enjoyed a BBQ lunch and few fun hits at golf. I would like to acknowledge the Queenstown Golf Club for hosting the event and cooking the BBQ.

INFRASTRUCTURE & OPERATIONS

OPERATIONS UPDATE

Focus this month has been on mowing, weed spraying, road maintenance and work requests.

Work has been completed on:

- Tullah Tennis Court removal and clean-up of site.
- Footpath and stormwater maintenance in Queenstown and Strahan.
- Line marking Meredith Street Strahan boat ramp.
- Repairs to damaged gates Queenstown aerodrome.
- Maintenance on nature strips Zeehan.
- Weed spraying in all towns.
- Potholing Trial Harbour, Granville Harbour and Macquarie Heads roads.
- Prep work ready for reseal at new Trial Harbour bridge.
- Maintenance/repairs carried out on various Council houses.
- Maintenance works at Queenstown Office, old Central School and depots.
- Installed bench seat and table in Passion Park Queenstown.
- Staff attended Fire Warden training and LEAN Training at Elphinstone Burnie.
- Safety week meeting and BBQ at Queenstown Golf Club for all staff.

CAPITAL WORKS UPDATE

- Tenders for bridge replacement Wilsdon Street Queenstown and Purdy Creek Lowana have closed and will be awarded in November.
- Tenders for Trail Network Construction on Mt Owen have closed and will be awarded in November.
- Ongoing compliance works at Zeehan Landfill.

Tullah Tennis Courts before removal

Tullah Tennis CourtsShed before removal

Site after removal of Tullah Tennis Courts

Completed BBQ and Seating at Tullah

WASTE MANAGEMENT 2020/2021 (6m & 30m skip bins at WTS)

Month	Queenstown	Rosebery	Tullah	Zeehan	Granville Harbour	Strahan	Macquarie Heads	Total
July	989	507	341	367	58	712	0	**2,974**
August	995	567	265	387	79	789	32	**3,114**
September	859	520	236	406	100	742	31	**2,894**
October	984	449	222	511	87	598	32	**2,883**

KERBSIDE GARBAGE COLLECTED – BINS & (m^3)

Month	Queenstown	Rosebery	Tullah	Strahan	Zeehan	Total Bins	Total m3
July	4,462	2,007	480	1,115	1,388	**9,452**	**270**
August	3,618	1,666	383	1,033	1,382	**8,082**	**250**
September	4,506	1,674	404	1,393	1,772	**9,749**	**292**
October	3,820	2,098	508	1,226	1,478	**9,130**	**247**

KERBSIDE RECYCLABLES COLLECTED

Month	Amount m^3
July	**65.28**
August	**72.24**
September	**75.36**
October	**75.60**

Rubbish deposited at transfer stations and carted to Zeehan landfill site: (m^3)

CEMETERIES – BURIALS 2020-2021

Month	Queenstown	Strahan	Zeehan	Rosebery
July	2	0	0	0
August	1	0	0	0
September	0	0	0	0
October	0	0	0	1
TOTAL	**3**	**0**	**0**	**1**

AERODROMES – LANDINGS 2020-2021

Month	Queenstown	Strahan
July	0	7
August	0	7
September	0	14
October	2	3
TOTAL	**2**	**31**

Queenstown is not a licensed airport. Aircraft land at their own risk.

Please note that on advice from AVDATA reporting for Airports for agenda will be unconfirmed until following month.

VANDALISM REPORTED

8/10/2020 – Trial Harbour Road the grader and roller were vandalised- Police were notified.

13/10/2020 – Rosebery Waste Transfer Station person/s unknown took the lock off the gate, graffitied new fence and signs and damaged the camera – Police were notified.

22/10/2020 – Esplanade Strahan, Dick Clarke Jetty person unknown drove over the nature strip leaving deep wheel ruts- Police were notified.

25/10/2020 – Hedley Faulls Public Toilets Queenstown person unknown had defecated on the toilet seat in the disabled toilets- Police were notified.

28/10/2020 – Queenstown Airport person/s unknown used a vehicle to damage two entrance gates- Police were notified case # 649484.

COUNCIL FACILITIES HIIGHLIGHTS

- All 3 gyms operational
- Covid-19 Safety Plan Complete for swimming pools.
- Gym equipment donated by MMG to be used in all 3 gyms.

RECREATION GROUNDS

- Recreation grounds are now re-opened for bookings. West Coast Schools have provided a copy of their Covid-19 safety plan for usage.
- Queenstown oval now open – RV parking is now available.

SQUASH AND FITNESS CENTRES

- Memberships starting to increase after the re-opening. Total memberships at 235
- Cleaning gyms is going well, and members seem to be adhering to the new requirements well.

SWIMMING POOLS

- Planning for the 2020/21 season underway.
- Covid-19 Safe plan complete.
- Bookings for the 2020/21 season have started for schools.
- Aqua Aerobics will be offered at the Queenstown Swimming pool this summer.
- Both pools running and cleaning and preventative maintenance being undertaken.

COMMUNITY FACILITIES

- Zeehan Hall Leased
- Queenstown Memorial Hall – The Tailings film crew have booked this facility for 5 weeks.
- Grounds maintenance at Press-West building complete.
- GBE contracted to start a gutter cleaning service.

MACQUARIE HEADS CAMPGROUND

- Campground starting to get busy as the weather improves.
- Mobile service now available at the car park and boat ramp at Macquarie Heads campground which improves safety for the area.

PROPERTY

- Residential properties under management **21**
- Commercial properties under management **4**
- Houses/Units vacated this month **0**
- Properties currently being prepared for tenancy **2**

311/20 CORRESPONDENCE

Recommendation

That it be RESOLVED that the correspondence (Inward & Outward) as presented be noted.

CORRESPONDENCE IN

Correspondence In	Subject
Hydro Tasmania	CEO appointment
Response on behalf of Senator Jonathon Duniam	Tourism Recovery
Cathie Mawer	Facility Fees
The Tailings	Thank you
Heritage Council Tasmania	Shop 131A Main Street Zeehan
Department of State Growth	Gorse on the West Coast Highways
Premier Peter Gutwein	Economic Recovery
G Halton	Craftrooms Parking

CORRESPONDENCE OUT

Correspondence Out	Subject
Evangelista Albertini – CEO Hydro Tasmania	Congratulations
Associate Professor Ruth Stewart – Department of Health	Health Care on the West Coast
PressWest	Letter of Support
West Coast Mountain Bike Club Tasmania	Letter of Support
Don Callen – Chair PESRAC	Economic Recovery Ideas
Age Care Providers	Aged Care Accommodation on the West Coast
Wynston Smith	Macquarie Heads Phone Reception
Louise Mackrell	Strahan primary School – Facility Fees

Correspondence In

Hydro Tasmania

19 October 2020

Mr Phil Vickers
Mayor
West Coast Council
PO Box 63
QUEENSTOWN TAS 7467

Dear Phil,

Thank you for your letter and kind words regarding my appointment as CEO of Hydro Tasmania.

I am truly fortunate to lead a business of highly capable and passionate people who are committed to delivering value to the Tasmanian community.

The opportunities and challenges are many, and the ability to drive Hydro Tasmania's next chapter is invigorating.

I am looking forward to working with you to achieve a shared vision for Hydro Tasmania and the West Coast, and the economic and development opportunities associated with it.

I am particularly energised and excited by the Battery of the Nation opportunity, if fully realised this will be truly transformational for Tasmania, creating jobs, economic prosperity and securing Tasmania energy supply for generations to come. This echoes the efforts of the visionary pioneers who built the original hydro schemes that brought industrialisation and associated development to the state.

It is truly a privilege to have stewardship over such an iconic business so deeply rooted in the success of Tasmania over many generations.

I look forward to meeting with in person on my next visit to the West Coast, similarly if you find yourself coming to Hobart, please let me know so we can arrange a catch up.

Yours sincerely

4 Elizabeth Street Hobart TAS 7000 | GPO Box 355 Hobart TAS 7001 Australia
t 1300 360 441 | f +61 3 6230 5363 | e contactus@hydro.com.au | w www.hydro.com.au
Hydro-Electric Corporation | ABN 48 072 377 158

Australian Government
Austrade

RECEIVED
30 OCT 2020
BY:

26 October 2020

MC20-000853

Councillor Phil Vickers
Mayor
West Coast Council
PO Box 63
Queenstown TAS 7467

Dear Mr Vickers

Thank you for your letter of 28 September 2020 to Senator the Hon Jonathon Duniam, Assistant Minister for Regional Tourism, regarding funding for the tourism industry in Tasmania's West Coast region. Assistant Minister Duniam has asked that I respond on his behalf.

The $50 million *Recovery for Regional Tourism* (RRT) program is one of the measures introduced recently to support regional tourism. The program allocates funding to regions identified as being the most reliant on international tourism, and disproportionately affected by the COVID-19 pandemic. Under the RRT program, all tourism regions in Tasmania will jointly receive funding of $13.5 million.

Austrade will be administering the RRT program, and we anticipate program guidelines will be available in November 2020. In the meantime, more information, including eligibility criteria, can be found at https://business.gov.au/Grants-and-Programs.

In your letter, you note a number of projects for consideration in the West Coast region. I encourage you to engage with your Regional Tourism Organisation, which will be closely involved with the RRT program. We have made a note of your interest and will be in contact again once guidelines have been finalised.

You may also be aware that the Government has announced $100 million from the *Building Better Regions Fund* (BBRF) will go specifically to tourism related infrastructure projects. This Fund is administered by the Department of Infrastructure, Transport, Regional Development and Communications and will continue to consider submissions from all regions across the country. You may wish to engage with your State Government in relation to eligible infrastructure projects under the BBRF.

Thank you again for your enquiry.

Margaret Bowen
Head of Tourism Recovery

GPO Box 2386
Canberra City ACT 2601
ABN 11 764 698 227

T 02 6201 7811
W www.austrade.gov.au

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Executive Assistant

From: Cathie Mawe[redacted]
Sent: Tuesday, 27 October 2020 9:10 AM
To: WCC
Subject: Note from Cathie Mawer to your Facebook Page West Coast Council.

Follow Up Flag: Follow up
Flag Status: Flagged

Hi I'm writing because I have big concerns about the WC recreation plans and the huge charges that you are putting on the schools and sports groups in the area the effect that it will have on the familys living in the area if there is nothing left the families will have no choice but to move and the roll on effect of that is huge to the business and community's themselves I can't see anything that is positive in it for anyone on the west coast

Executive Assistant

From: Stephen Thomas <steve.thomas@roarfilm.com.au>
Sent: Tuesday, 27 October 2020 1:55 PM
To: Phil Ext. Vickers; Eco Dev; David Midson; Executive Assistant
Cc: Liz Doran; Richard Kelly; Catherine Pettman
Subject: Letter of Appreciation - West Coast Council

Attention: West Coast Mayor and Councillors

Dear Phil and West Coast Councillors

The producers, crew and cast of The Tailings would like to place on record our heartfelt appreciation for everything the council has done for this production. Without your support it's doubtful we could have produced this series in the wake of the Covid 19 pandemic. We would particularly like to thank David Midson, Christine Gray and Phil Vickers for their important contributions. We'd also like to extend our thanks to your wonderful office, properties and road management staff for their amazing help and forbearance.

Most importantly, we'd like to place on record with the council, our thanks to the people of Queenstown and the West Coast for their warmth, co-operation and good humour.

We really hope that The Tailings will herald many other significant productions for your region. Please don't hesitate to refer any prospective filmmakers to us for recommendations and references. And Christine, please feel free to contact us for written testimonials.

Kind regards

Stephen Thomas
Producer
The Tailings
0419 516 937

I acknowledge the palawa people as the traditional owners and ongoing custodians of lutruwita (Tasmania). I pay my respects to their Elders past, present and emerging.

1

Tasmanian Heritage Council

Tasmanian Heritage Council
GPO Box 618 Hobart Tasmania 7000
Tel: 1300 850 332
enquiries@heritage.tas.gov.au
www.heritage.tas.gov.au

30 October 2020

Mr David Midson
General Manager
West Coast Council
PO Box 63
QUEENSTOWN TAS 7467
(Via email: wcc@westcoast.tas.gov.au)

THR 12002

Dear Mr Midson

PERMANENT REVISED ENTRY OF A PLACE OR PLACES IN THE TASMANIAN HERITAGE REGISTER TO UPDATE INFORMATION

Further to our correspondence of 28 July 2020, the Tasmanian Heritage Council has finalised the revised entry for the following place or places and resolved to permanently register it in the Tasmanian Heritage Register, under the provisions in section 21(1)(a) and 26(a) of the *Historic Cultural Heritage Act 1995* ("the Act"):

THR 12002, Shop, 131A Main Street, Zeehan

Enclosed is formal notification of the revised permanent registration, as required under section 26(a) of the *Historic Cultural Heritage Act 1995*, along with a copy of the revised entry.

If you have any questions or concerns, please contact Heritage Tasmania on 1300 850 332 (for the cost of a local call) or 6165 3700.

Yours sincerely

Ms Brett Torossi

Chair
Tasmanian Heritage Council

(Encl.)

30 October 2020

NOTICE OF THE PERMANENT ENTRY OF A REVISED ENTRY OR ENTRIES IN THE TASMANIAN HERITAGE REGISTER

To:
Mr David Midson
General Manager
West Coast Council
PO Box 63
QUEENSTOWN TAS 7467
(Via email: wcc@westcoast.tas.gov.au)

In accordance with section 26 (a) of the *Historic Cultural Heritage Act 1995* ("the Act"), and having considered:

- the objections made under section 19 of the Act; and
- the submissions made under section 20 of the Act –

in relation to the Tasmanian Heritage Council's intention to enter a place in the Heritage Register on a permanent basis, the Tasmanian Heritage Council gives notices that it will permanently enter the following entry or entries in the Tasmanian Heritage Register:

Place(s):
THR 12002, Shop, 131A Main Street, Zeehan

Any person who lodged an objection under section 19 of the Act or a submission under section 20 of the Act, may appeal this decision to the Resource Management and Planning Appeal Tribunal under section 27 of the Act. An appeal must be made in writing and lodged with the Tribunal (GPO Box 2036, Hobart 7001) within 30 days of the publication of this notice.

Ms Brett Torossi

Chair
Tasmanian Heritage Council
30 October 2020

Tasmanian Heritage Register Datasheet

Tasmanian Heritage Council

103 Macquarie Street (GPO Box 618)
Hobart Tasmania 7001
Phone: 1300 850 332 (local call cost)
Email: enquiries@heritage.tas.gov.au
Web: www.heritage.tas.gov.au

Name: Shop
Status: Permanently Registered
Tier:

THR ID Number: 12002
Municipality: West Coast Council

Location Addresses
131A Main ST, Zeehan 7469 TAS

Title References 231862/12
Property Id 2749269

Welling's Book Arcade, 131A Main Street, Zeehan	131A Main Street, Zeehan AD713-1-789, Libraries Tasmania	131A Main Street, Zeehan ©DPIPWE 2019

Setting: Zeehan is a small West Coast mining town whose fortunes have been shaped by the boom and bust cycle of shallow silver-lead deposits, metallurgically difficult smelting operations and the accommodation needs of nearby mines like Renison, Henty and Avebury. A ring of hills and mountains, including Mount Zeehan and the West Coast Range, dominate the horizon. The shop at 131A Main Street forms part of a c1900 streetscape, including the former School of Mines buildings (THR#5664), the former Commercial Bank (THR#5667), the former Gaiety Theatre and Grand Hotel (THR#5659), the Central Hotel (THR#5658) and the Zeehan Post Office (THR#5663). Together, the decorative and elegant forms of these buildings contribute to an architecturally varied streetscape which is perhaps the most intact historic streetscape on Tasmania's West Coast. The shop at 131A, while modest in size, scale and decoration, contributes to this historic landscape.

Description: 131A Main Street is a simple 1890s timber-framed shop building with a parapet façade concealing a long gable roofline. The shopfront contains modern aluminium glazing with a painted brick stallboard. The building retains its original parapet form and roofline, but has undergone some exterior modification, losing its original shopfront, timber awning posts (verandah) and wooden window frames. The interior retains a painted beaded pine board lining, of which part of the internal north-western wall was relined in 2018 following a fire that destroyed the adjoining 133 Main Street. The external weatherboard walls are lined over with corrugated metal sheet.

History: The first discovery of silver-lead on what became the Zeehan-Dundas mining field was made by Frank Long, a mineral prospector employed by the Launceston-based Arthur and Long Plain Prospecting Association, in December 1882. This discovery gave impetus to West Coast mineral exploration, but development of the Zeehan-Dundas silver-lead field was haphazard. It took the Broken Hill (New South Wales) silver boom of 1888 to draw investors to other Australian silver fields such as this one. By 1890 shops and residences were being built illegally on Zeehan mining leases, forcing the government to survey a township site. On 'Pegging Day', 27 November 1890, many Zeehan lots were auctioned.

Hobart bookstore owner Thomas Lloyd Hood (1843–1904) opened a bookstore on Lot 12, Section X4 (now Title 231862/12) in late 1890 ('Hood's Book Arcade' 1904). Hood sold books, stationery, sheet music and sporting goods (editorial 1890, p.2; advert, p.3) from a timber structure with a door on the left-hand side and a canvas roof. This structure was typical of late-nineteenth- and early-twentieth-century temporary buildings constructed on the Tasmanian mining fields, requiring little outlay and serving their purpose until the longevity of the mining field was established.

Zeehan's longevity was seriously threatened by economic depression in 1891. In particular, the collapse of the Bank of Van Diemen's Land in August 1891 closed every Zeehan mine that owed it money. Those properties in debt were put up for the sale, and investor capital was in such short supply for a few years that Zeehan's recovery was gradual. In September 1892 alone, eight Zeehan storekeepers were bankrupted or filed petitions for liquidation ('Bankruptcies' 1892).

Hood was the tenant of Launceston shopkeeper and mining investor William Hart and Hobart shopkeeper George Parker Fitzgerald, who officially took possession of the land on 9 February 1893 (purchase grant vol.65, folio 164). It is likely that Hood didn't commit to a permanent building until after he bought the property on 16 April 1896. Curiously, for five shillings Hart and Fitzgerald sold him a grant they had paid £50 for three years earlier. Hood took out a £1300 mortgage immediately, suggesting that he was building a permanent shop (transfer no.15258, mortgage no.12151, title 99, folio 14). Meanwhile, business conditions improved. Hood's Zeehan manager J Tucker travelled around the mining fields of Mount Lyell, Mount Reid and the Pieman River obtaining orders, and business grew so quickly with the development of Mount Lyell that Hood opened a Queenstown shop in 1897 as well ('Court of Requests' 1899). At the time, before Zeehan's public library was established, Hood's Book Arcade at Zeehan and Queenstown operated a subscription library, advertising that 'if you want cheap reading for the Winter evenings join our Library' (advert 1899). A lending library service was also offered to public and private schools ('Hood's Book Arcade' 1904).

During the 1890s Zeehan was probably the largest centre in Tasmania after Hobart and Launceston. However, this is not captured in ten-yearly census figures: in 1891 Zeehan had 1965 people and in 1901 5014, putting it behind Queenstown as the fourth-biggest Tasmanian centre in the latter year (Statistics of Tasmania, 1891 and 1901). The town had already passed its peak and, after Hood's death in 1904, his Zeehan branch was sold for £300 (transfer no.25015, title 99, folio 14). From 1905 Hood's Book Arcade was owned by Arthur Robert Reid, the later caretaker of the Beaumaris Zoo in Hobart, and Frederick George Knight. The property remained in the Reid family through to at least 1945. Assessment roll records suggest that the same building existed throughout that period. By 1908 the shop was operated as Miss FM (Florence) Welling's Book Arcade (advert 1908, p.2), later as Welling's News Agency. A c1909 photo shows a shop with the roofline of the present building (131A Main Street). In the photo the now missing shop at 131 Main Street (H Haywood's hairdressing and tobacconist business) intervenes between the Book Arcade and the Central Hotel. The Book Arcade shop then had an awning with decorative wooden pillars extending out to the street (the present posts are purely functional ones). This appears to be Hood's c1896 Book Arcade building which still stands today.

During the 1920s Zeehan's population declined further as its mining and smelting industries waned. Consequently, with demand diminishing, in 1925 Chamberlain's News Agency (133 Main Street), operated by Margaret Colson, was amalgamated with Welling's News Agency next door (131A Main Street) as the Zeehan News Agency ('The West Coast' 1925). This was a business partnership between Colson and one of the most prominent figures in Zeehan's history, mining entrepreneur Archibald Douglas (AD) Sligo (Zeehan assessment roll 1926). Sligo had been on the Zeehan field since 1890, was one of the founders of the Zeehan School of Mines, a town councillor and mining promoter. He was chairman of both Renison Associated Tin Mines and the Zeehan Municipal Commission at the time of his death in 1938 (see also John Ritchie, 'Sligo, Archibald Douglas [1866–1938]' 1988). The newsagency also sold pianos, gramophones, violins and other music-related stock (advert 1929).

The business partnership ended during the 1930s, with the Colsons moving to Queenstown and Sligo dying. The trustees of Reid's estate let 131A Main Street to FC Hall, new owner of the Zeehan News Agency business, which was now operated without the adjoining shop at 133 Main Street (advert 1938). By 1945 it was empty (Zeehan assessment roll1945).

A c1950s photo (AB713/1/979, TAHO) shows the same building and veranda at 131A Main Street as in the c1909 photo. This building has the same roofline as the present structure on title 231862/12. In the photo it stands adjacent to the Central Hotel, separated from it by the empty block where Haywood's shop formerly stood, and bears a corrugated iron roof. The shop bears no name and could have been vacant at the time.

During the second half of the twentieth century many of Zeehan's redundant commercial buildings were removed, some being replaced by cement block or brick structures. The shop at 131A Main Street is perhaps the only small shop of its era in Zeehan to have survived. In 2019 it remains a retail store with a connection to the local mining industry, being a mineral and gem shop which sells specimens of crocoite, Tasmania's mineral emblem, from the Dundas mines.

Comparative analysis

No.131A Main Street is among the oldest surviving shops on Tasmania's West Coast. There are only two other permanently registered mining field shops from an earlier period or contemporaneous with this one: the shop at residence at 25 Elizabeth Street, Mangana (THR#5913) and the suite of shops at Evans Corner, Queenstown (THR#7832).

Built c1896, 131A Main Street, Zeehan, is roughly contemporaneous with about fifteen surviving shops in Queenstown. Nearly all those fifteen in Queenstown have a similar degree of integrity, that is, with considerable modification (often the original timber window frames, doors and awning posts have been replaced). Some, like 131A Main Street, Zeehan, retain their original parapet. Most of the Queenstown shops referred to above have been rejected for entry onto the THR, the exceptions being the suite of shops at Evans Corner (THR#7832).

There are two older small shops on Tasmanian mining fields in the north-east. The permanently registered 1871 shop and residence at 25 Elizabeth Street, Mangana (THR#5913) and the Cash Store (Wong Hee's Store) at 81 High Street, Mathinna have greater integrity than 131A Main Street, Zeehan. Like these properties, the shop at Zeehan retains its original parapet and weatherboard interior walls.

Bibliography:

Advert, *Zeehan and Dundas Herald*, 12 May 1899, p.3.

Advert, *Zeehan and Dundas Herald*, 10 January 1908, p.2.

Advert, *Advocate*, 29 March 1929, p.4.

Advert, *Advocate*, 29 June 1938, p.8.

'Bankruptcies', *Tasmanian News*, 13 September 1892, p.2.

'Court of Requests', *Zeehan and Dundas Herald*, 16 February 1899, p.4.

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'Hood's Book Arcade', *Zeehan and Dundas Herald*, 1 December 1904, p.3.

Purchase grant vol.65, folio 164 (LIST database).

Ritchie, John, 'Sligo, Archibald Douglas [1866–1938]', *Australian Dictionary of Biography*, vol.11, Melbourne University Press, 1988, http://adb.anu.edu.au/biography/sligo-archibald-douglas-8458, accessed 29 August 2019.

Statistics of Tasmania, 1891 and 1901.

Tasmanian Government Gazette, 22 February 1926, p.550.

'The West Coast', *Advocate*, 16 November 1925, p.6.

Title 99, folio 14 (LIST database).

Zeehan assessment roll, *Tasmanian Government Gazette*, 22 February 1926, p.550; 7 May 1945, p.751.

Statement of Significance: *(non-statutory summary)*

The shop at 131A Main Street, Zeehan, demonstrates Tasmania's late nineteenth-century mining boom, in particular the graduation from mining camp to mining town and the development of commerce on a booming mining field in the 1890s. It is an uncommon example of a surviving shop from the frontier days of a Tasmanian mining town and is one of the oldest surviving shops on the West Coast. The building demonstrates the principle characteristics of a single-storey Victorian shop building. It retains the original parapet that bore the banner 'Hood's Book Arcade', and retains its weatherboard interior walls.

Significance:

The Heritage Council may enter a place in the Heritage Register if it meets one or more of the following criteria from the Historic Cultural Heritage Act 1995:

a) The place is important to the course or pattern of Tasmania's history.

The shop at 131A Main Street, Zeehan, demonstrates Tasmania's late nineteenth-century mining boom, in particular the graduation from mining camp to mining town and the development of commerce on a booming mining field in the 1890s. The original Hood's bookstore was a crude temporary structure with split-timber walls and a canvas roof, characteristic of a mining camp. The present c1896 building represents the development of a permanent mining town with widespread commercial interests (as opposed to the supply of mining stores), including books, stationery, newspapers, magazines, sheet music and sporting goods. Hood's Book Arcade also served as a subscription library for the West Coast.

b) **The place possesses uncommon or rare aspects of Tasmania's history.**

131A Main Street is an uncommon example of a surviving shop from the frontier days of a Tasmanian mining town and is one of the oldest surviving shops on the West Coast. Hood's book business was operating in a 'tent' at 131A Main Street, Zeehan, at the time of or soon after Pegging Day (27 November 1890) when the Zeehan town lots were officially sold, with the present building probably built c1896. Early commercial buildings rarely survive this long on mining fields, because mining towns are often transitory and because generally such buildings, like this one, were constructed of timber in an era when firefighting was haphazard.

c) **The place has the potential to yield information that will contribute to an understanding of Tasmania's history.**

No Data Recorded

d) **The place is important in demonstrating the principal characteristics of a class of place in Tasmania's history.**

The shop at 131A Main Street, Zeehan, demonstrates the principle characteristics of a single-storey Victorian shop building. It retains the original parapet that bore the banner 'Hood's Book Arcade', and retains its weatherboard interior walls. The original awning posts and wooden window frames have been replaced, but the window in the eastern wall remains. The timber walls have been clad with corrugated iron.

e) **The place is important in demonstrating a high degree of creative or technical achievement.**

No Data Recorded

f) **The place has a strong or special association with a particular community or cultural group for social or spiritual reasons.**

No Data Recorded

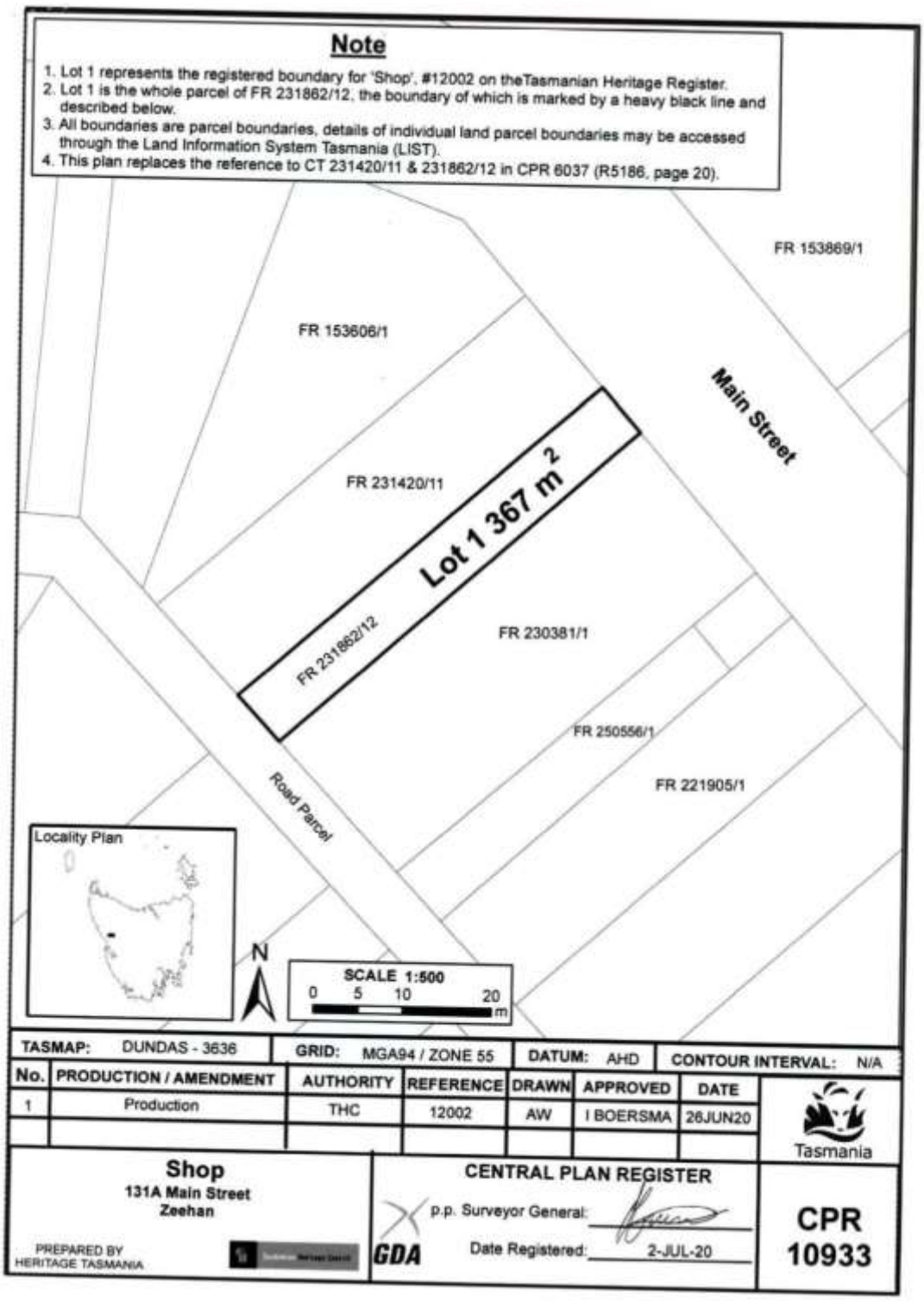
g) **The place has a special association with the life or works of a person, or group of persons, of importance in Tasmania's history.**

No Data Recorded

h) **The place is important in exhibiting particular aesthetic characteristics.**

No Data Recorded

PLEASE NOTE This data sheet is intended to provide sufficient information and justification for listing the place on the Heritage Register. Under the legislation, only one of the criteria needs to be met. The data sheet is not intended to be a comprehensive inventory of the heritage values of the place, there may be other heritage values of interest to the Heritage Council not currently acknowledged.


Note
1. Lot 1 represents the registered boundary for 'Shop', #12002 on theTasmanian Heritage Register.
2. Lot 1 is the whole parcel of FR 231862/12, the boundary of which is marked by a heavy black line and described below.
3. All boundaries are parcel boundaries, details of individual land parcel boundaries may be accessed through the Land Information System Tasmania (LIST).
4. This plan replaces the reference to CT 231420/11 & 231862/12 in CPR 6037 (R5186, page 20).
FR 153869/1
FR 153606/1
Main Street
FR 231420/11
Lot 1 367 m²
FR 231862/12
FR 230381/1
FR 250556/1
FR 221905/1
Road Parcel
Locality Plan
N
SCALE 1:500
0 5 10 20 m
TASMAP: DUNDAS - 3636
GRID: MGA94 / ZONE 55
DATUM: AHD
CONTOUR INTERVAL: N/A
No. | PRODUCTION / AMENDMENT | AUTHORITY | REFERENCE | DRAWN | APPROVED | DATE
1 | Production | THC | 12002 | AW | I BOERSMA | 26JUN20
Tasmania
Shop
131A Main Street
Zeehan
PREPARED BY HERITAGE TASMANIA
GDA
CENTRAL PLAN REGISTER
p.p. Surveyor General:
Date Registered: 2-JUL-20
CPR 10933

Department of State Growth
STATE ROADS DIVISION

Salamanca Building Parliament Square
4 Salamanca Place, Hobart TAS
GPO Box 536, Hobart TAS 7001 Australia
Ph (03) 6166 3432 Fax (03)
Email sandy.leighton@stategrowth.tas.gov.au Web www.stategrowth.tas.gov.au
Your Ref: / Our Ref: D20/246077/1

Tasmanian Government

David Midson
General Manager
West Coast Council
PO Box 63
QUEENSTOWN TAS 7467

GORSE ON WEST COAST HIGHWAYS

Dear David,

I refer to your letter of 25 August 2020 regarding the control of gorse along state highways.

Thank you for your acknowledgement of previous works undertaken by the Department in monitoring and controlling this species.

The Department of State Growth (the Department) recognises the widespread nature of gorse on the Henty Road and Zeehan Highway areas. Effective management of this issue requires multiple tenure collaboration to achieve any longer-term success. State Growth encourages and would support a cross-tenure approach to gorse management on the West Coast as it has done in the past via active membership of the previous West Coast Weed and Fire Management group.

In the meantime the Department will continue to monitor the gorse issue along Henty Road verge and include the requirements into verge maintenance contracts. Contracts will specify the use of Garlon herbicide along roadsides (unless drains contain water in which case only glyphosate based herbicides can be used) and specify wash-down to be performed prior to machinery moving south of the Henty River Bridge in order to minimise the potential spread of gorse seed towards Strahan.

Yours sincerely

Denise McIntyre
A/GENERAL MANAGER
STATE ROADS DIVISION

5 November 2020

PREMIER OF TASMANIA

Mr Phil Vickers
Mayor
West Coast Council
Email: ea@westcoast.tas.gov.au

9 NOV 2020

Dear ~~Mayor~~ Phil,

Thank you for your letter dated 28 September 2020.

I recognise that the tourism industry across the West Coast has been significantly impacted by the loss of interstate and international visitors.

The additional funding of $13.5 million for regional Tasmania announced by the Australian Government under the Recovery for Regional Tourism Program, will assist greatly in supporting our state to recover from this loss.

The criteria and guidelines for this program are yet to be finalised, however, as you would know, this funding is aimed at delivering tailored assistance to tourism regions to adapt their products, experiences and marketing strategies to better target the domestic tourism market.

The Australian Government is working closely with state, territory and regional tourism stakeholders to develop this program which will include integrated packages of assistance tailored to the needs, visitor demographic and geography of the nominated regions.

The program will help regions and businesses retain and create jobs by driving visitation, spurring demand and improving product diversity to attract domestic visitors and as you have indicated, Tasmania's West Coast will no doubt have programs that fit this criteria.

As always it is great to see the amount of activity that has been occurring across the west coast and encouraging to see the list of potential options that this funding could support.

The announcement of this funding creates an ideal opportunity to see the continuation, promotion and development of projects such as those you have listed.

Once we have more clarity about the roll-out of this program from the Australian Government all council regions will be advised further.

Once again, thank you for your letter and your identification of potential projects that could be supported through this funding.

Yours sincerely

Peter Gutwein MP
Premier

GPO Box 123, Hobart TAS 7001 | Telephone: 61 3 6165 7650 | Email: premier@dpac.tas.gov.au

GM MPC

G Halton
[redacted]

To
West Coast Council General Manager, David Midson
CC all West Coast Councillors

I'm writing to voice my concerns about the proposed changes to vehicle parking in Queenstown.
My main concern is the area adjacent to, & around, the West Coast Council office area

At the back of the Galley Museum, are the craft rooms, these rooms are used on a regular basis, with all the users being senior members of our community, with at least half, being people with mobility issues

Our concern with the new parking proposal, is the lack of parking for the users of the craft rooms

When finalising Councils parking plan, could the users of the craft room be taken into consideration please, as those with mobility issues need parking in close proximity to the rooms,

Thanking you
G. HALTON - G Halton

Correspondence Out

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12 October 2020

Enquiries to: Executive Assistant (03) 6471 4721 or email ea@westcoast.tas.gov.au

Mr Evangelista Albertini
CEO – Hydro Tasmania
GPO Box 355
HOBART TASMANIA 7001

Dear Mr Albertini

CONGRATULATIONS

I write to congratulate you on your appointment as CEO of Hydro Tasmania. The West Coast has a close and enduring relationship with Hydro Tasmania, and we are glad to see that someone with such a deep understanding of our state and hydro will be leading it into the future.

I look forward to meeting with you and discussing the future of Hydro Tasmania on the West Coast in due course when next you should be visiting our region.

Yours sincerely

Phil Vickers
MAYOR

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12 October 2020

Enquiries to: Executive Assistant (03) 6471 4721 or email ea@westcoast.tas.gov.au

Associate Professor Ruth Stewart
National Rural Health Commissioner
Department of Health
GPO Box 9848
CANBERRA ACT 2601

Dear Associate Professor

HEALTH CARE ON THE WEST COAST OF TASMANIA

The community of the West Coast of Tasmania have identified improving health outcomes as one of their key priorities. As a community our health outcomes are far below the average for Tasmania and often driven by social determinants of health that are difficult to change. We have been engaging heavily with our community to understand their needs and with local healthcare providers to understand potential ways to improve services.

We recently completed an Aged Care Strategy focused on improving outcomes for our elderly population and have also recently established a Livable Communities Committee to build relationships between healthcare providers, sport and recreation groups and the broader community. We are working hard to find ways to improve health for our residents.

We would welcome the opportunity to discuss our community with you or a member of your team to share our experiences so far and to explain the challenges we face and some of the opportunities we see. It would also be very helpful to hear from your team about the similarities we have to other communities and some of the solutions they have found.

I look forward to organising a time to discuss this with you or your representative.

Yours Sincerely

David Midson
GENERAL MANAGER

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Tasmania

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27 October 2020

Enquiries to: Executive Assistant (03) 6471 4721 or email ea@westcoast.tas.gov.au

Raymond Arnold
PressWest
[redacted]

To whom it may concern

LETTER OF SUPPORT — PRESSWEST (REGIONAL ARTS FUNDS 'RECOVERY' PROGRAM)

The West Coast Council is supportive of the application for grant funding by PressWest. Arts and culture are an important part of our region's economic and community life and the proposal from PressWest has the potential to significantly add to that. It is expected that PressWest will provide an important catalyst for future growth in our regional economy and help support our growing community of artists. It also has the potential to connect the local arts with the community more closely. It could even form the basis of a cultural precinct in the vicinity of the hospital and age care home that would engage our elderly residents with the arts.

The West Coast Council is working hard to provide a space for PressWest, with a refurbishment of a building being allocated approximately $90,000 from Council being a sign of our confidence in the benefits of the project.

I urge you to strongly consider their application and to support arts on the West Coast.

Yours sincerely

Phil Vickers
MAYOR

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28 October 2020

Enquiries to: Executive Assistant (03) 6471 4721 or email ea@westcoast.tas.gov.au

To Whom It May Concern

LETTER OF SUPPORT

I am writing this letter of support for the West Coast Mountain Bike Club Tasmania in their application for funding to host a series of professional mountain bike skills and maintenance sessions on the West Coast throughout 2021.

The West Coast is set to be an exciting and unique destination in the mountain biking world, with the first of the major trail developments to be completed in early 2021. This is the first development of its kind in the region. In preparation for this exciting new venture, the council published the West Coast MTB Trail Strategy 2019, in which the provision of skills clinics was identified as the first step to providing recreational opportunities in the community. To date, there are no other plans to implement a skills program for the community and we thank the West Coast Mountain Bike Club Tasmania for acting upon this important initiative

We feel the trail developments will pave the way for improved mental and physical health outcomes in the region and it is important to provide opportunities for young and old to be a part of and benefit from this new local industry.

Yours sincerely

Phil Vickers
MAYOR

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29 October 2020

Enquiries to: Executive Assistant (03) 6471 4721 or email ea@westcoast.tas.gov.au

Mr Don Challen AM
Chair PESRAC
secretariat.PESRAC@treasury.tas.gov.au

Dear Mr Challen

ECONOMIC RECOVERY IDEAS

The West Coast Council received correspondence from two proponents highlighting ideas for the economic recovery of the region. The West Coast has been particularly hit by Covid-19 because of the reliance on international tourism, and because the West Coast was already falling behind other areas in many economic indicators. At our ordinary meeting of Council on 27 October 2020, Council discussed the proposals received and unanimously supported them. I attach them to this letter and urge PESRAC to consider them as it was the belief of this Council that they would contribute to both our recovery and long-term sustainability.

Yours sincerely

Phil Vickers
MAYOR

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Tasmania

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29 October 2020

Enquiries to: Executive Assistant (03) 6471 4721 or email ea@westcoast.tas.gov.au

Baptcare
PO Box 377
Hawthorn VIC 3122

Dear Baptcare

AGED CARE ACCOMADATION ON THE WEST COAST

In 2019 the West Coast Council adopted a Livable Communities (Ageing) Strategy which focused on improving outcomes in our community for the elderly. We are now working on implementing that strategy. One of the key concerns raised in the report were the lack of suitable options for elderly people to stay living in their community and the lack of age care accommodation options in general on the West Coast.

The strategy recommended exploring a range of exciting ideas including the possibilities for:

- Share houses for elderly people.
- Increased age friendly accommodation on the West Coast.
- And potential increased aged care on the West Coast.

A copy of the Livable Communities Strategy is available for viewing via the below link:

https://www.westcoast.tas.gov.au/__data/assets/pdf_file/0029/718148/KPMG-Livable-Communities-Strategy-Final-Report-4-September-2019.pdf

I would welcome the opportunity to discuss these ideas with you or a suitable representative from your organisation and I look forward to seeing if there are ways that we can work together to improve outcomes on the West Coast. I can be contacted on the details above.

Yours Sincerely

David Midson
GENERAL MANAGER

Letter sent to: Baptcare Vic, Bupa Aged Care NSW, Christian Homes Tasmania, Emmerton Park Smithon, Glen View Community Services Glenorchy, Japara Vic, Mary Olgilvy House Newtown, Masonoic Care Tasmania, May Shaw Health Centre Swansea, Medea Park Association St Helens, Meecroft Care Devonport, Melaleuca Home for the Aged East Devonport, One Care- Umina Park Burnie, Queen Victorian Care Linisfarne, Regis Ages Care Tasmania, Respect Age Care Ulverstone, Southern Cross Care- Tasmania, Synouum Care Group NSW, Tandara Lodeg Community Care Sheffiield, Salvation Army Aged Care Tasmania Newtown, Toosey Aged care and Community Care Longford, Uniting Agewell Rosetta.

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3 November 2020

Enquiries to: Executive Assistant (03) 6471 4721 or email ea@westcoast.tas.gov.au

Wynston R. Smith
[redacted]

Dear Mr Smith

MACQUARIE HEADS PHONE RECEPTION

Thank you for your letter to Council relating to Macquarie Heads phone reception. It went to the Council Meeting on 27 October 2020 and I took the question on notice at that meeting.

In relation to the procurement of the telephone booster system for the Macquarie Heads Caretaker. The changes were made following an assessment of telecommunications options and a decision to replace the landline with a mobile solution. The purpose of the procurement was not to provide mobile telecommunications to all shack sites at Macquarie Heads.

Currently provision of mobile telephone service to all shack sites at Macquarie Heads is not a project that Council is pursuing. While there has been some interest from yourself in such a service, the overall interest has been relatively modest. We do, however, continue to advocate with Telstra and other service providers to increase coverage in areas where safety is important and to that end I have written to them a number of times to explain that coverage that the boat ramp and ocean beach area would be beneficial. I note that telecommunications are primarily funded by the Federal Government and they have a current Regional Connectivity Program. They have set up a project submission portal for members of the community who wish to work to improve telecommunications. You as a member of the community could log a project for Macquarie Heads at:
https://www.communications.gov.au/what-we-do/internet/regional-connectivity-program/regional-connectivity-program-noticeboard.

Telecommunications providers use this list to submit grant applications under the Regional Connectivity Program and other programs.

Yours Sincerely

David Midson
GENERAL MANAGER

CC Councillors

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Enquiries to: Executive Assistant (03) 6471 4721 or email ea@westcoast.tas.gov.au

28 October 2020

Louise Mackrell
[redacted]

Dear Ms Mackrell

Facility Fees – Strahan Primary School

We understand that there have been significant concerns expressed on social media about the fees quoted to the school to hold its upcoming athletics carnival following the release of the Strahan Primary School Newsletter. The primary concern is around the size of the Ground Preparation Fee, which has been quoted approximately at between $1300-$2000.

The Ground Preparation Fee is quoted on a cost recovery basis, that is, we only seek to recover the actual costs for preparing the ground to the standard and amenity that the group making the booking requests. Council has been informing schools of our cost recovery fee requirements for over 18 months and I have in that time extended an invitation to discuss concerns and work with my team to try and reduce costs, in some cases that has been taken up in other cases it has not. I most recently extend the invitation to discuss fees and charges, specifically in November 2019. The Fees and Charges were made public at the June Meeting of Council, but no concerns were raised by the schools or the Department of Education prior to their adoption by Council.

In this instance the cost is significant because of the need to purchase and transport sand for a long jump area, the cost of line marking paint and the labor involved in creating a long jump area and the specialized line marking requested. The options for paying this fee are either in advance on the basis of the estimate, or in arrears where only the actual costs would be recovered.

We understand that these fees can be difficult for some organisations to pay therefore we work with groups in a number of ways.

1. Where groups come to us early and are flexible with their schedule we can work with them to schedule the event at a time when the minimal amount of preparation will be required or even help them work with another user to schedule events close to each other and share some costs. **In this case the detailed request was received in mid-October for an early/mid-November event, this means that is difficult for us to find these savings.**
2. Where organisations can use their own staff or volunteers to complete ground preparation works it can lead to significant savings. Many schools and organisations on the West Coast and around Tasmania do this and certainly we would encourage schools to work together to see what they can do with their own team. **There has been no request to use school staff or volunteers in order to reduce the cost.**
3. Sometimes local contractors due to their schedules or location can provide services at a lower cost than Council, where the ground will be left in reasonable condition this can be approved. **There has been no request to use a local business in this case.**

4. Council has a Financial Assistance and In-Kind Assistance program where Council can provide money from our rate collection to local groups to support them. Many groups use this program to offset fees or other costs. **At the time the Newsletter was released no active request for a subsidy or grant had been made by the Department of Education.**

An earlier request for financial aid made 4 February 2020 had not been processed for approval due to incomplete information and a lack of justification for financial support. Follow up communication from this request was not as comprehensive or as consistent as either organisation would have wanted, likely due to Covid-19 priorities at the time.

However, it is important to recognise that Council does treat applications for assistance from the Department of Education differently than those from Community Groups. A request from the school is not the same as a request for other junior sporting groups, it is a request from the State Government. The relationship between the State Government and Council is not one where waivers or fee reductions normally occur. For example, West Coast Council pays over $200,000 to the State Government each year in fees and taxes from the rates we collect from you. This includes things such as plant and equipment registrations, quarry fees and leases, and pay roll tax. There would be no waiver of registration for the equipment required to prepare the ground for the school, or payroll tax for the team that do the line marking, the sand would come from a quarry where a licence fee was paid to the State.

This means that in the normal course of business that we would expect the State Government to sufficiently fund schools and not require grants from Council for basic matters such as an athletics carnival. It is quite shocking to see, now that the school has requested financial aid, that the State Government only provides $1500 a year to Strahan Primary School for all sport activities, including the cost of transporting student to inter-school carnivals. This is clearly not sufficient, especially given the added costs of many services on the West Coast and the cost of transport to other locations. It would mean that should funding be granted, the West Coast Council would be providing more funding for sport at the Strahan Primary School than the Department of Education. We will be advocating on behalf of the school with the Minister to ensure that our local schools are adequately funded now that we are aware of this issue.

It is clear that closer cooperation between the schools on the West Coast could help, especially the smaller schools. Coordinating activities like athletics carnivals may allow ground keeping staff from one school to help another as happens in many parts of Tasmania. It is also possible that moving to a one school, multiple campus model whereby business management and organisation functions were centralized would enable better coordination and earlier organisation reducing these issues. We will be advocating for the Minister to ensure closer cooperation between the Schools.

It is of course disappointing that the Department of Education would seek to blame Council in circumstances where organisation has been left late, there has been a lack of coordination between the schools and there is clearly inadequate funding, but we continue to have a productive relationship with them and will continue to work with them to improve education opportunities on the West Coast.

Yours Sincerely

David Midson
GENERAL MANAGER

312/20 WEST COAST COUNCIL PARKING PLAN FOR QUEENSTOWN CENTRAL BUSINESS DISTRICT

Title:	Public Feedback and Proposed Changes
Reporting Manager:	Manager of Planning and Compliance
Appendices:	1. Map of Parking Changes of Queenstown 2. Community Consultation Feedback and Comments 3. Late Feedback from Community Consultation

Purpose

To seek Council's endorsement to implement recommended changes to the Queenstown Central Business District (CBD) parking areas, in line with recommendations from the West Coast Parking Review 2018 (Draft) and comment received during the Community Consultation period.

Background

Parking has long been a concern for residents on the West Coast and in 2017/18 Council initiated a review of parking. Feedback was received from residents and business owners, in regards to changing on street parking from ½ hour to 1 hour, to enable residents more time for shopping, eating out, using gym facilities etc, among other matters in response to the West Coast Parking Strategy Community Sessions held in 2018. Following completion of the West Coast Parking Review 2018 (Draft). Council staff have been working to implement recommendations from the review. In previous Annual Reporting periods this has included changes to off-street parking. In this Annual Reporting period on-street parking is the focus.

Details

A street walkabout was undertaken in July 2020, of the CBD, with Operations, and Planning and Compliance, Staff to discuss recommendations and formulate an implementation approach. A map was then designed of proposed new times, disabled parking, and other parking changes for Queenstown (the review recommended no changes to other towns) (**Appendix 1**). This was presented to Councillors at the September workshop, and was then released for community consultation in October 2020.

The community feedback received during the consultation period has been collated into **Appendix 2.** Based on that feedback the following changes are incorporated into the implementation plan:

- Removal of the marked parking spot to the rear of the Galley Museum, adjacent to the craft room, and signing the area as drop off/deliveries only. New signage on the two parking spots to the side of the Galley Museum, noting parking is supplied for Galley visitors only.
- Signage to be located to the top end of Railway Reserve, adjacent to Miners Siding stipulating Light Vehicle Parking Only (Excluding Residents). Signage also to be installed at intermittent locations along Railway Reserve, reminding parkers not to block resident driveways.
- Marking directional arrows onto the Driffield Street carpark surface, in a clockwise direction, and locating signage at the entrance to turn left on entering.
- Installation of 8-hour parking signs along Railway Reserve in front of residences, to clarify confusion around if these areas are paid parking or free.
- No large vehicle signage to be located along the Hunter Street, on street parking area, stating light vehicle parking only, to minimise sight line restrictions for vehicles reversing back into traffic on Hunter Street, and vehicle overhang onto the footpath restricting access to foot traffic.
- The area compromising of approximately 4 parking spots at the front of Gumley's Newsagency/Milk Bar on McNamara Street, between Orr and Cutten Streets, to remain as ¼ hour parking, timed from 9-5. This area will be difficult to police and will mostly rely on reporting from the property owners to report long standing vehicles.

Road marking to be undertaken in No Standing Zones to ensure it is apparent these areas are No Standing.

Statutory Implications
This implementation is supported by the relevant by-law which requires no change.

Strategic Implications
Completing these changes will implement action items 44 and 50 from the West Coast Council Annual Plan 2020/2021.

Policy Implications
No changes are required for WCC.019 Parking Policy.

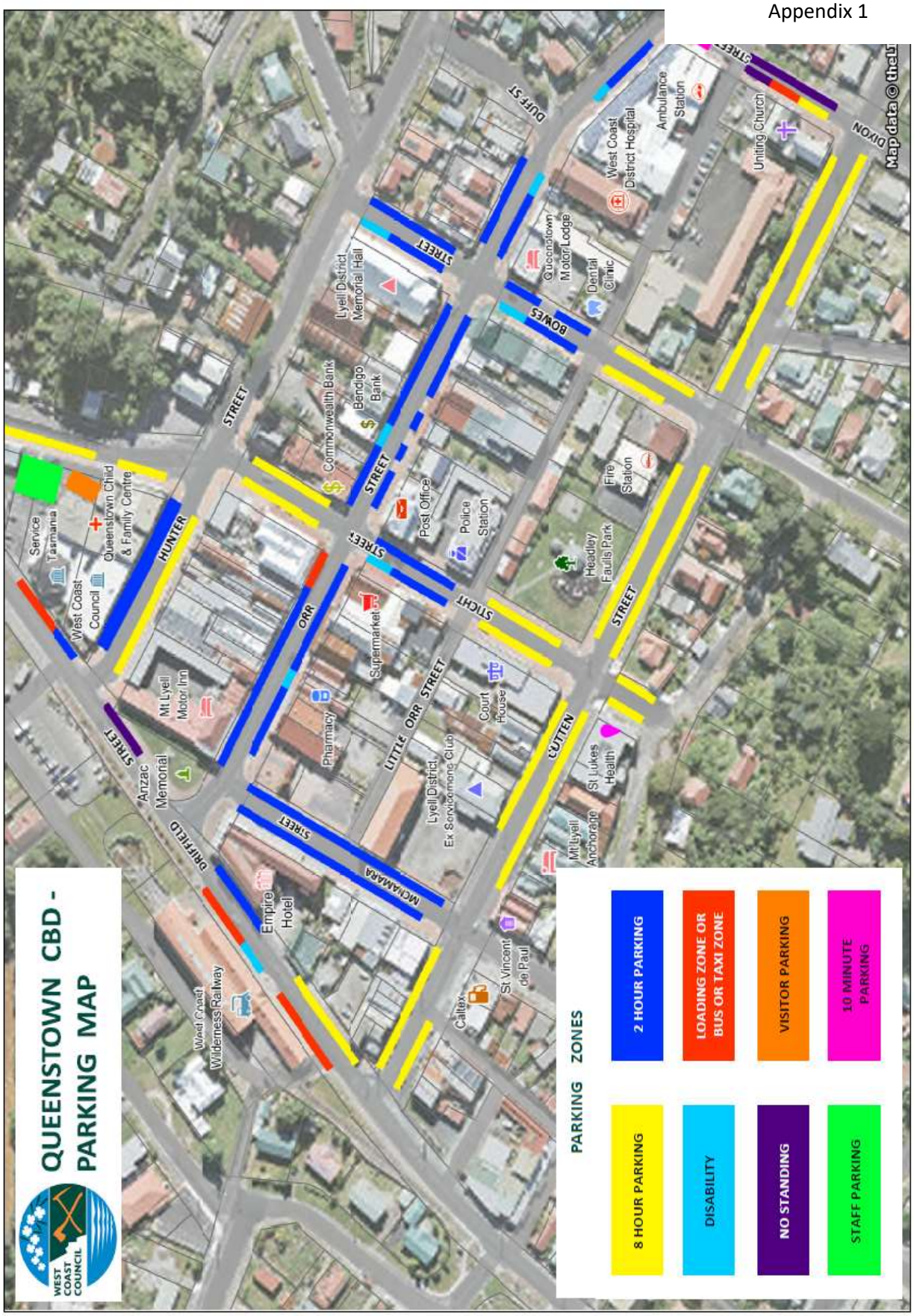
Financial Implications
There is a currently approved capital allocation of $19000, it is expected the changes will be implemented within this budget.

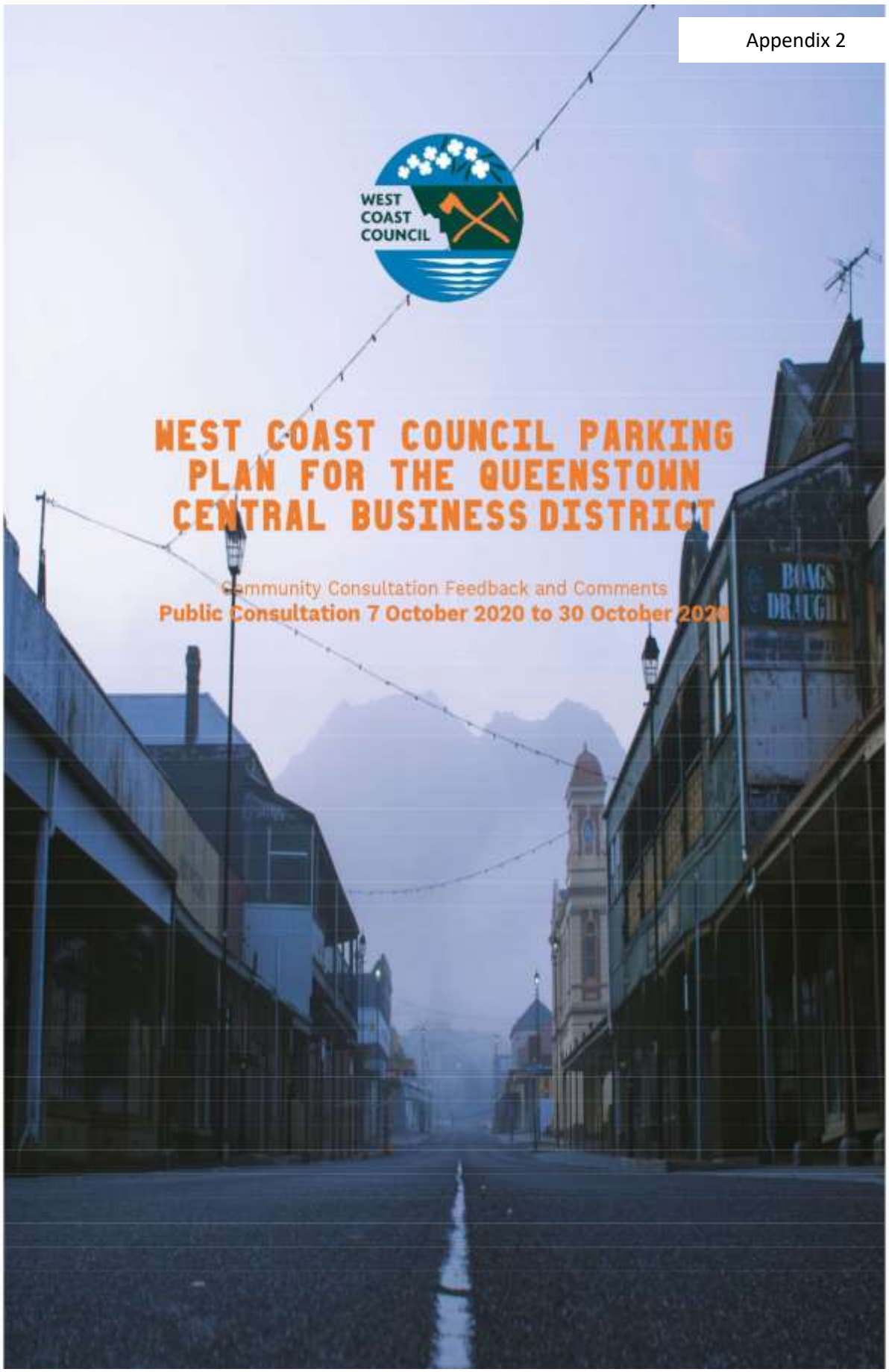
Consultation Process
Community consultation was undertaken in accordance with the West Coast Council Community Engagement Policy. Community consultation was open from 7 October 2020, until 30 October 2020, with 6 comments received from residents. These comments have been previously advised on our Website and Facebook.

Recommendation
That Council:

1. Note the community feedback received during the community consultation period; and,
2. Endorse the implementation of parking changes in Queenstown as modified above.

Moved/Seconded


QUEENSTOWN CBD - PARKING MAP
WEST COAST COUNCIL
PARKING ZONES
2 HOUR PARKING
LOADING ZONE OR BUS OR TAXI ZONE
VISITOR PARKING
10 MINUTE PARKING
8 HOUR PARKING
DISABILITY
NO STANDING
STAFF PARKING
Map data © theLi
HUNTER STREET
ORR STREET
LITTLE ORR STREET
STICHT STREET
CUTTEN STREET
DIXON STREET
BOWES STREET
DUFF ST
DRIFFIELD STREET
McNAMARA STREET
Service Tasmania
West Coast Council
Queenstown Child & Family Centre
Mt Lyell Motor Inn
Anzac Memorial
Pharmacy
Supermarket
Commonwealth Bank
Bendigo Bank
Lyell District Memorial Hall
Post Office
Police Station
Court House
Lyell District Ex Servicemens Club
Fire Station
Headley Faulls Park
Queenstown Motor Lodge
Dental Clinic
West Coast District Hospital
Ambulance Station
Uniting Church
St Lukes Health
Mt Lyell Anchorage
Empire Hotel
West Coast Wilderness Railway
Caltex
St Vincent de Paul


WEST
COAST
COUNCIL
WEST COAST COUNCIL PARKING PLAN FOR THE QUEENSTOWN CENTRAL BUSINESS DISTRICT
Community Consultation Feedback and Comments
Public Consultation 7 October 2020 to 30 October 2020

COMMUNITY CONSULTATION FEEDBACK AND COMMENTS

The following is the Community feedback received for the implementation of the West Coast Council Parking Plan for the Queenstown Central Business District.

It was distributed online and comment closed 30 October 2020. Only minor modifications have occurred to provide clarity and correct spelling or other errors where required.

Name: Tracy Dickson
Town: Queenstown

I agree with new disabled parking near Evans IGA but not three like there is near the Railway IGA. One or two for each supermarket should be sufficient. I rarely see them in use. Shopping with children in the rain is very difficult especially when you use a trolley. Surely one hour only parking near the IGAs is enough. Two hours makes it harder to get a spot to do a grocery shop. I also never see the bus zone near Tracks nor the loading zone in Orr St opposite Evans in use. Maybe they could be timed to fit in with the bus timetable/delivery days so as to make more parking for locals. I don't like the permit parking near the library either as it's very hard to get a close spot to quickly return books when it's raining. Maybe the loading area out the front of the library could be timed as well to fit around delivery times. I never see it in use. Parking in this town is already difficult and I feel like the plan will make it worse. Thank you Tracy Dickson

---

Name: Noelleen Cox
Town: Queenstown

To whom it may concern,

I don't believe that you have consulted with the employees that work in Orr St, most of the time Stitch St is heavily used by both blocks of Orr St employees. Therefore, the next closest parking is Bowes St near the memorial hall. This street should also be 8 hour parking to accommodate employees who work in Orr St.

Maybe a bit consideration for people that work in the main St.

Kind Regards,
Noelleen

Name: Joy Chappell
Town: Queenstown

To whom it may concern,

I would like to make comment and ask some questions on the proposed parking plan as it relates to parking in front of my business and private residence.

The proposed plan includes 8 hour parking in Cutten Street which includes my locality, 15-17 Cutten Street. What exactly does an 8 hour parking limit entail? Does that apply 24 hrs a day or just during the day? Many of my guests park their vehicles in front of Mt Lyell Anchorage and if the ability to do so in the future is prohibited it will have a detrimental effect on my business and that would seem to defeat the purpose of this exercise. Since my guests are generally parked overnight and rarely all day, they are doing little to add to congestion but will be penalised under an 8 hour parking limit therefore damaging my business.

I do have parking space for 5 vehicles on my property but there are often more cars than spaces available and since Mellor Street, behind my property is narrow and poorly maintained, they are unable to park there safely.

I also park my own vehicle in front of my own residence and have been doing so for 12 years with no issues and would be greatly inconvenienced if I were forced to park elsewhere. There is nowhere safe to park behind my private residence without substantial investment by me to put in a concrete driveway and I would expect West Coast Council to put in curb and guttering to alleviate the water runoff from further up the street that leads to constant wet, muddy conditions that make it impossible to get a vehicle into my back yard without getting bogged.

Please let me know how this 8 hour zone is proposed to work so that I can better understand the consequences for my business.

Thank you.

Kind regards

Joy Chappell

Name: Andrew McDougall
Town: Queenstown

Hi there,

My name is Andrew McDougall, I am the Centre Leader in the Child and Family Centre at the West Coast Community Services Hub. However I am writing Today to provide some feedback for the West Coast Council's updated parking arrangements on behalf of all of the staff at the Hub, including those from Service Tasmania, the Library, the CHaPs nurse and those of the Child and Family Centre.

Whilst we generally support the council's updating of parking arrangements on Hunter street and surrounding areas, and can see how it will benefit users of the Hub and surrounding services and businesses, we also hope that the needs of staff at the Hub are not overlooked. Furthermore, one of the carparks we note is not included on the council's planning maps distributed for comment. For clarity and in order to be concise, I have dot pointed some feedback below:

- The 'unlisted carpark' off Driffield street, adjacent to the library and service tas side of the building, is not listed on the council map. This has traditionally been a place that Hub staff park, and costs for it's resurfacing were shared recently. We think there is an opportunity to update the signage here to indicate that it is allocated Hub staff parking. Furthermore, there is a disabled park here, which may be better reallocated to the front of the Hub -to provide better disability access to building (currently the disability park is next to a door that is not available to general public)
- Currently there are 8 available spaces at the above mentioned carpark, whereas at any one time there are always between 12-15 staff on-site at the Hub – we also wonder if the surrounding parking becomes time limited, will hub patrons want to park there too? Will Council staff that currently park on Hunter street want to park there? Obviously, we want to avoid any future conflict between the various staff and the agencies they represent.
- Whilst we (CFC) have paid for a year's lease of 4 carparks for *clients* of the Child and Family Centre, we have 6 staff members (5 CFC + 1 Nurse) that usually park on Hunter Street – it won't be feasible for staff to move their cars every 2hours.
- **The CFC has a g-plated car used to assist and serve the community – we need to park this next to the entrance on Hunter street without risk of parking fines.**
- Will Hub staff be able to access 'staff parking' that is noted around the Hub on the council parking plans released for comment?

Finally, we value our relationship with the West Coast Council and hope our feedback regarding proposed changes to parking rules around our building will be useful; we look forward to continuing to work in partnership to serve our community.

Kind regards,
Andrew McDougall
Centre Leader, Queenstown Child and Family Centre.
West Coast Community Services Hub

Name: Paul Frisby
Town: Queenstown

I refer to the request for comments on the above plan and really wish to have input into associated matters. The plan itself looks well thought through and appropriate.

However, I live at Railway Reserve and two problems occur with vehicles on the reserved which are associated with parking and road rules.

The first is that it is unclear what the parking provisions are on the western side of the reserve outside our houses. Personally I have no objection at all if people park along the road side in front of my house, however I do object when they park in such a manner as to obstruct my driveway, I have previously contacted Council on this matter and was advised it would be considered when the parking on the reserved was reconfigured - so I believe now is the time.

When people park along the curb in front of our houses it is also unclear as to whether they need to pay for this parking and I believe the new policy needs to state this so my neighbours and I can advise visitors accurately. At the moment when asked we are on uncertain ground.

The other matter is the confusion surrounding what constitutes the road and what constitutes the parking area. In tourist times I have found it wise to turn south immediately when entering the parking area and to travel around parked cars in a clockwise direction to access my driveway.

However one might presume the parking area to be separate from the road and that access to our houses and for vehicles going to the rear of the station would properly be by bypassing the parking area to the north of it and turning left or right onto the north/south carriageway having passed it. This seems to be the route taken by employees at the Wilderness Railway.

Observation is that confusion about this has caused near misses. I would ask that Council mark the road to indicate the legal route.

Finally, having witnessed the distress of many tourists in large vehicles trying to negotiate the area, would it be possible to sign the entrance to the Railway Reserve indicating that the parking area is not suitable for use by vehicles over a certain size?

Paul Frisby

Name: Dianne Powell
Town: Queenstown

Comment in the form of a diagram was received from Dianne Powell as a representative of the Galley Museum.

The comment detailed a request to remove the marked parking spot adjacent to the craft hall at the rear of the Museum, and to make this area for delivery and drop offs only.

To also mark the 2 existing parking bays to the side of the Museum as Galley Visitor parking only.

From: Barbara Gumley [redacted]
Sent: Sunday, 8 November 2020 3:41 PM
To: planning <planning@westcoast.tas.gov.au>
Subject: PLANNING - PARKING (Queenstown Streets)

Westcoast Council

General Manager - Mr. Midson

Street Parking - 10-16 McNamara Street - Queenstown Tas. 7467

Store Owners - Michael and Barbara Gumley

Parking Frontage - !/4 Hour parking

We request that 1/4 hour parking stays the same outside our premises

Reasons = When our tourist visitors drive from petrol station into MCNAMARA STREET - if parking is available outside or premises they will park with (caravans -campers boat trailers etc) and take up all the parking space.
The notice 1/4 hour parking maybe read but take no notice and will stay tooo long from 2 p 4 hours.

Numerous complaints by local elderly customers not being able to frequent our store. (also when our weather is
very wet everyone wants to dash in and out .)
We would not ask or say MOVE ON to parkers - as we do need visitors for our town and not to go away with a bad impression - MOVE ON
So please give it thought for our elderly - many now have walkers. (Keep our Sign)

Regards Barbara and Michael Gumley

313/20 REPORT – CHRISTMAS EVENT – FINANCIAL & IN-KIND APPLICATION

Title:	Noting Report Christmas Event – Financial & In-Kind Application for Zeehan, Rosebery, Strahan and Queenstown 2020
Approving Manager:	GENERAL MANAGER / MAYOR

Purpose
To note the sponsorship for the Christmas Events in each town as per the Financial and In-Kind Assistance Policy, as approved by the Mayor and General Manager.

Summary
Each community are providing a variety events for community members to come together and to celebrate Christmas. These events are a Christmas Drive In, Christmas family Night and a parade

These events are organised by local groups who are embedded in local communities and each event has a local flavour. They promote inclusion and allow members of West Coast Communities to engage at a festive time of year.

Details
Each Community has sought either Christmas Event Funding of $500.00, Christmas In-Kind support or a combination of both:

Community	**Amount**
Zeehan (Community Christmas Party) Christmas In-Kind Assistance Cash funding request	 $901.10 $500.00
Rosebery Neighbourhood House (Community Christmas Lunch) Cash funding request	 **$500.00**
Strahan (Christmas Family Night) Cash funding request	 $500.00
Queenstown (Community Christmas Parade) Christmas In-Kind Assistance	 $852.15
Total Christmas Event Funding **Total Christmas In-Kind Assistance**	**$1500.00** **$1753.25**
TOTAL FUNDING	**$3253.25**

West Coast Council would receive for this:

- Promotion and acknowledgement on applicants official Facebook pages
- Regular "shout outs" by the MC's on the days and at the events, acknowledging and thanking Council for their support
- Access to photos, text and interview material for Council's marketing purposes
- Opportunity for Council staff to have photographs with organisers etc
- We have received no application from Tullah Community.

Strategic Implications
Nil.

Statutory Implications
Nil.

Policy Implications
West Coast Council Financial and In-Kind Assistance Policy (WCC.001) 2019, states that Christmas Event and In-Kind Funding needs to be approved by the Mayor and General Manager.

Financial Implications
There is $2500.00 in the Christmas Event Budget and $7500.00 in the Christmas In-Kind Budget and if approved, there will be $1000 remaining in Christmas Events and in Christmas In-Kind $5746.75. Without further opportunities for approval prior to Christmas.

Risk Implications
Nil.

Consultation Process
Nil.

Recommendation
That Council note the approved Christmas Event Funding of $1500.00 and Christmas In-Kind Assistance of $1753.75 as detailed above and approved by the Mayor and General Manager.

Moved/Seconded

314/20 REPORT – FINANCIAL & IN-KIND APPLICATION – SCHOOLS ATHLETIC CARNIVALS

Title:	Decision Report Schools requesting in kind support for Athletics Carnivals
Appendices:	Nil.

Purpose
To present the applications from Strahan Primary, St Joseph's Catholic School Queenstown and Mountain Heights School for in-kind support for their sports carnivals held during November.

Summary
There has been some concern and discussion over the last month or so about Council cost recovery regarding preparation of grounds for carnivals and the associated costs to schools. Schools are seeking council support so they can supplement their Health and Physical Education programs with Carnivals.

Details
Each school have requested varied amounts etc. which are displayed in the table below.

The General Manager has currently approved waiving the sessional fee and booking fees for each school. This equates to $508.20 for each school. This is lost revenue and not direct costs to Council. We do not recommend approving the additional in-kind support to cover the direct costs to council involved in preparing grounds. However, given the intense interest it is brought for Council consideration. It should be noted that we have engaged with schools, to explain costs and offered for them to use their own staff or alternative contractors.

Additional in– kind support requested includes:

Strahan Primary School	$1400.00
St Joseph's Catholic School, Queenstown	$1000
Mountain Heights School	$300.00
TOTAL FUNDING	**$2700.00**

Strategic Implications
Nil.

Statutory Implications
Nil.

Policy Implications
Nil.

Risk Implications
This action could set a precedent for further requests from Council to supplement School budgets.

Consultation Process
Nil.

Recommendation
That Council:

a) Note the in–kind support already provided to each school above of $508.20 per school; and

b) Decline the further in-kind support required.

Moved/Seconded

315/20 REPORT – FINANCIAL & IN-KIND APPLICATION – ROSEBERY FESTIVAL

Title:	Decision Report– Event and In-Kind Application for Rosebery Festival
Appendices:	1.Rosebery Festival Application and Assessments.

Purpose
To approve the sponsorship for the Rosebery Festival as per the Financial and In-Kind Assistance Policy.

Summary

The Festival provides experiences and activities that the residents normally would not experience or if they were to, they would have to travel out of the Municipality to do so. The aim of the Festival is to allow as many residents and visitors to engage in activities for free, build community, showcase the West Coast as well as add a financial stimulus to local business.

Background
The festival has been going for some time, its primary function is to support the local community, engage them in activities and experiences that are easily available on the West Coast, to encourage people (residents and visitors to mix and participate) and to bring some economic stimulus to the town/region.

Activities include kid's rides, Laser Skirmish, various musicians and musical items, art exhibitions, markets, fireworks, Billy Cart race, parade, colour run etc. This event is primarily free so that no-one misses out because of cost or financial circumstances.

This event is coordinated by a small committee of volunteers who believe that it is important to celebrate, who we are, the importance of Community and being a part of one and doing things, exposing children to activities that they don't see or participate in normally.

Details
Roseberry Festival are seeking Event Funding of $2,000 and In-Kind support.

In-kind support already approved includes:

Waiver of fees for hire of Memorial Hall (Feb 18-21)	$600.00 Inclusive
Stadium Hire (1-day tba)	$156.50 per day
Road closures, Traffic Plan, advertising, labour etc.	$620.10
Rubbish bins (8 x $10= $80 x 4)	$320
TOTAL	**$1696.60**

Council must determine Event funding with $2,000.00 requested.
West Coast Council would receive for this:

- Regular "shout outs" by the MC on the day, acknowledging and thanking Council for their support
- An opportunity for the Mayor and Councillors to speak on the public address system and to award prizes
- Access to photos, text and interview material for Council's marketing purposes
- Opportunity for Council staff to Award prizes, photographs etc

Strategic Implications
Nil.

Statutory Implications
Nil.

Policy Implications
This application has been assessed in accordance with West Coast Council Financial and In-Kind Assistance Policy (WCC.001) 2019

Financial Implications
Premeeting the budget contains $14,000.00.

Risk Implications
Nil.

Consultation Process
Nil.

Recommendation
That Council:

a) Approve the Event Funding of $2000.00 to the Rosebery Festival; and

b) Note the General Manager has also approved In-Kind support of $1696.60.

Moved/Seconded

Report Done ✓.

In-Kind Assistance Application

Applicant Details:

Name of Group/Organisation/Individual: Rosebery Festival Committee - Ryan.

Type of Organisation i.e.; Not for Profit, Community Group, Sporting Club etc:

Not for Profit

Contact Person: Ryan. McGowan

Phone: [redacted] mail Address roseberyg@roseberyfestival.com.

Postal Address:

In-Kind Assistance Requested

Please provide details regarding your event/program/project that you are seeking in-kind assistance for. You should include the name of the event/program/project, your goals, the outcomes that you hope to achieve, and any other information that will help Council to better understand your application.

Rosebery Memorial Hall hire.
Road Closures as per last year. except Morris by Street
extra bins plus Collection
stadium hire for Laser Tag (TBC)

Where will this be held? Rosebery.

When is it? Start date 18th Feb Start time (TBC)

End date 21st Feb End time (TBC).

How will the West Coast community benefit from this event/program/project?

See Application

Email your application to: cdeo@westcoast.tas.gov.au

OR mail to: **West Coast Council, PO Box 63, Queenstown TAS 7467**

In-Kind Assistance Application

As part of Council's responsibility to ensure public spaces and facilities are clean and safe, Council wants to make sure that additional wheelie bins are available and public toilets are well stocked. So that we can do this, please tell us:

What public toilets will you be using? Location Near Rosebery Neighbourhood House

From this date 18 Feb to this date 21st Feb.

From this time TBA to this time TBA.

How many wheelie bins would you like? 8.

Where should additional wheelie bins be placed? TBA to C.D.O. (BITT).

When should Council pick them up? Date: end of each day

What fees do you want Council to waive for you to conduct your event/program/project? Please list them here. Booking Fees. $15.30.

Waive fee for Hall hire $150 per day = $600.00.
From this date 18th to this date 21 Feb.
From this time 1 to this time

Waive fee for Stadium Hire (TBC) Booking $15.30 Hire $156.50 per day.
From this date TBA to this date TBA.
From this time to this time

Waive fee for 8 Bins 8 x $10 $80 x 4 = $320.00.
From this date ~~18th~~ to this date 21st Feb
From this time Advertising Road Closure to this time $316.20

Waive fee for Traffic Management Plan = $51.95/hr x2 $103.90.
From this date 20th Feb to this date 22th Feb.
From this time Monday St to this time ~~3:57~~ $200.00.
10:00 2:00.

$1696.60

Waive fee for
From this date to this date
From this time to this time

Signature: ..... **Date:** .....

Printed name: .....

Email your application to: cdeo@westcoast.tas.gov.au

OR mail to: **West Coast Council, PO Box 63, Queenstown TAS 7467**

General Manager's
Assessment and Recommendation Form

Date: 29/9/2020

Event/Program/Project: Rosebery Festival

Amount Requested: $2,000

Funding Type: Small Grants Event Sponsorship Innovation Fund In-Kind Christmas

$1696.60

APPLICATION ASSESSMENT

Does the event/program/project have appropriate approvals?	YES	NO

Complete either A or B depending on the nature of the application:

A

Assessment criteria – Event	Points
Estimated audience of 1000 or more	25
Estimated audience of 500 to 1000	15 ✓
Target audience of 500 or less	10
Subtotal	15 /25
Comparison to existing events	
Exclusive/unique event that fits an identified gap in the event calendar	25 ✓
Significant event that complements existing offering	15
Regular event or one which replicates other existing events	10
Subtotal	25/25

B

Assessment Criteria – Project/Program	Points
Project has strong and broad community support	25
Project has potential to gain strong community support	15
Project has limited community support	10
Subtotal	/25
Project/program will bring strong economic and/or social benefits to the community	25
Project/program will provide limited economic and/or social benefits to the community	15
Project/program has some potential to have positive impact on West Coast's economy and/or provide positive social benefits	10
Subtotal	/25

Email your application to: cdeo@westcoast.tas.gov.au

OR mail to: **West Coast Council, PO Box 63, Queenstown TAS 7467**

2

General Manager's Assessment and Recommendation Form

Total from above (either A or B)	140. /50
General Assessment Criteria	**Points**
Aligns to values of the West Coast Council	/10 ✓
Creates and promotes a positive image of the West Coast	/10 ✓
Event / activity / project provides a unique experience/service/facilities to the community	/10 ✓
Sponsorship benefits outlined in the application meet West Coast Council's expectations	/10 ✓
Organisation (or individual's activity) is not for profit	/5 ✓
Event has a risk management plan or has detailed strategies to mitigate against	/5 Not yet Supplied
Total – General Assessment Criteria	85. /50
TOTAL (ALL CRITERIA)	

(As a general guide, scores of less than 50/100 should not receive funding)

- road closures, signs, advertising
- bins, rubbish, Collection
- hire of stadium
- ~~vans~~ boards?

RECOMMENDATION:

For Small Grants or In-Kind Assistance ONLY

Approval is Granted* Not Granted

For amount of $..... or for In-Kind Assistance $1696.00.

This amount has been calculated to be within standard budget availability ☑

This amount has been calculated to be outside standard budget availability ☐

*Approved applicants will be included in the regular monthly Financial and In-Kind Council report.

For Event Sponsorship and Innovation Fund Applicants

Pre-Approval is Granted** Not Granted

For the amount of $2,000

This amount has been calculated to be within standard budget availability ☑

This amount has been calculated to be outside standard budget availability ☐

**Pre-approved applicants will be referred to Council for a binding decision.

Date of next Council meeting: 27th October.

Signature:..... **Date:**.....

Printed name:.....

Email your application to: cdeo@westcoast.tas.gov.au

OR mail to: **West Coast Council, PO Box 63, Queenstown TAS 7467**

Rosebery Festival.

Appendix 1

SPONSORSHIP, EVENT DEVELOPMENT FUND or CONTINGENCY FUND Application Form

Important - prior to completing this form please refer to the Financial & In-Kind Assistance Guidelines (available at www.westcoast.tas.gov.au) Please note: assistance is restricted to one source of funding from Council i.e. an event is not eligible for sponsorship if, for example, the event has already received funding via the Event Development Fund, or Council's Community Assistance Program.

EVENT / PROJECT DETAILS

Event/project name

Rosebery Festival

Venue (if applicable)

Rosebery Township.
Memorial Hall, Schools, Pub, RSL

Date/duration of event/project 18th,19th,20th,21st February 2021 (Not Confirmed)

Date application completed 23.09.2020

Brief description of event/project

A free to attend weekend of Artwork, Music, Markets, Fireworks, Entertainment and kids activitys for all West Coast and near by familys Familys

Estimated number of attendees

Locals 400 Visitors 400

How will this event/project benefit this audience or the West Coast community?

As the West coast is so isolated to all the larger events in Tasmania, We bring it all to the West Coast. Live music and Kids rides and a fire work display are just a number of things that many communitee members miss out on without having to travel for a few hours.

Event / Project Details ... cont.

Has this upcoming event / project received (or expected to receive) funding (cash or in - kind) from Council via any other source (e.g. Sponsorship, Event Development Fund, Community Assistance Program, Contingency Fund?) If so, please provide details:

No ☐ Yes ☑

We would be greatful for all cash and in-kind assistance for this event.
Hall hire, road closures, extra rubbish bins plus collection.

Do you have appropriate approvals? (i.e. street trading, road closure permit, development consent etc.),

If no, why not?

Yes ☑ No ☐

Do not have yet as our event is in February, But will get all relevent permits before the event

Have you sourced funding from any other levels of government? (If so, please provide details)

No ☑ Yes ☐

Not as yet, But will apply for any relevant grands or sponsorship

Have you sourced sponsorship from any other organisation or business? (If so, please provide details)

No ☐ Yes ☑

Sponsorship is received by many companys around the North West Coast area such as MMG, Titeline, Caterpiller and Tasrail

Have you attached a copy of your Risk Management Plan? If No, why not?

Yes ☐ No ☑

After all is booked for this event, Will will forward on risk management plan and insurances.

Have you attached a copy of your insurance cover? If No, why not?

Yes ☐ No ☑

Will be done and forwarded to Council before the February event

ASSISTANCE PROGRAM AND AMOUNT

Under which Program are you making the application:

☑ Sponsorship

☐ Event Development Fund

☐ Contingency Fund

Amount of cash requested $ 2000 (Inclusive of GST)

In-kind support:

Please provide details of in-kind support requested

Hall hire ✓
Road closures + signage + Advertising ✓
Extra rubbish bins plus collection ✓
Stadium hire for laser tag (Not Confirmed) ✓

What will West Coast Council receive for this amount?

Please attached any relevant documentation

Naming Right of Minor Event
Logos on printed and Downloadable Programme.
Logos Advertising Posters.
Logo on Facebook Page Photo.
Logo on Facebook Page Banner Photo.

How will you measure the success of this event / project?

Our success is that everyone enjoys their time at the event, and encorages them to spend some more time on the west coast

What outcomes are you looking to receive?

To hold a great family weekend that our local community is proud of and to also show off our local talent, hospitality and our West Coast

ORGANISATION DETAILS

Organisation name

Rosebery Festical

Australian Business Number (ABN)? 26 581 635 643

Don't have an ABN? - please provide proof of bank account

Are you registered for GST Yes ☐ No ☑

Are you a not-for-profit organisation?

If yes please provide your Certificate of Incorporation or please provide a letter of agreement from your Administering Organisation to auspice your sponsorship. (a copy of the Administering Organisation's Certificate of Incorporation is also required)

Yes ☑ No ☐

What does your organisation do? (Briefly describe the role of your organisation)

The Rosebery Festival Event every year

CONTACT DETAILS

Name Ryan McGowan Position Events Co-Ordinator

Phone Fax

Mobile [redacted] email rosebery@roseberyfestival.com

Address

Po Box 191 Rosebery Tasmania 7470

Submit application forms to wcc@westcoast.tas.gov.au or address your correspondence to: The General Manager, West Coast Council, PO Box 63, Queenstown TAS 7467

316/20 REPORT – FINANCIAL & IN-KIND APPLICATION – MT LYELL STRAHAN PICNIC 2021

Title:	Decision Report – Financial and In-Kind Application and report for Mt Lyell Strahan Picnic, 2021.
Appendices:	1. application and relevant documents

Purpose
To determine and approve the level of sponsorship for the Mt Lyell Strahan Picnic.

Summary
The Australia Day Picnic is one of the longest running events on the West Coast and is enjoyed by many residents. After the impact Covid has had on Communities this year this will be a vital return to normalcy for many.

Background
Mt Lyell Strahan Picnic is an annual event that has a 120-year history and offers an affordable and enjoyable day out for all West Coast residents, with a growing number of former residents returning for this event.

Activities include running races, bicycle races, egg & spoon races, sandcastle building competition, face painting and jumping castle. This event is the only public and free Australia Day event held on the West Coast.

This event is coordinated by a small committee of volunteers who believe that it is important to celebrate Australia Day with family, friends, and the West Coast community.

The Mt Lyell Strahan Picnic will be held on 26th January 2021.

It is expected that more than 500 people will participate in this event.

Details
Mt Lyell Strahan Picnic seeks in-kind support and $2000.00 Event Funding.

In-kind support already approved includes:

Delivery, set up, pack down and removal of West Coast Council marquee on 26/1/19.	$1,092.15
Delivery, removal and emptying of 12 x 240L wheelie bins and bin liners	$120
Running track area preparation	$2,200
Delivery, removal and hire of VMS board for four days (23-26 January)	$280 ($70 per day x 4 days)
West Strahan Beach Picnic Shed hire fee	$65.50 ($50.50 hire fee plus $15 booking fee)
Delivery and removal of 20 large witches' hats to assist in managing traffic and risk on site	$40
Event coordinator fee	$135 ($45 per hour x 3 hours)
TOTAL	**$4,118.15**

West Coast Council would receive for this:

- Promotion and acknowledgement on Mt Lyell Strahan Picnic's official Facebook page
- Regular "shout outs" by the MC on the day, acknowledging and thanking Council for their support
- An opportunity for the Mayor and Councillors to speak on the public address system and to award prizes
- Access to photos, text and interview material for Council's marketing purposes
- Naming rights of Men's Gift and Women's Gift should sponsorship exceed $2500 (cash or in-kind) plus the opportunity for Mayor or WCC representative to award Men's and Women's Gift prizes.

Strategic Implications
Nil.

Statutory Implications
Nil.

Policy Implications
This application has been assessed in accordance with West Coast Council Financial and In-Kind Assistance Policy (WCC.001) July 2019.

Financial Implications
Premeeting there is $14,000 in the budget.

Risk Implications
Nil.

Consultation Process
Nil.

Recommendation
That Council:

a) Approve Event funding of $2,000.00 for the Mt Lyell Strahan Picnic 2021; and

b) Note that the General Manager has also approved In-Kind support of $4,118.15.

Moved/Seconded

auxiliary Costs. 12/10. Scott Tuthill. COO.

Mt Lyell Strahan Picnic In Kind.

General Manager's Assessment and Recommendation Form

Date: 12/10/20

Event/Program/Project:

Amount Requested: $2000 $1382.65.

Funding Type: Small Grants Event Sponsorship Innovation Fund In-Kind Christmas

APPLICATION ASSESSMENT

Does the event/program/project have appropriate approvals? YES NO

Complete either A or B depending on the nature of the application:

A

Assessment criteria – Event	Points
Estimated audience of 1000 or more	√25
Estimated audience of 500 to 1000	15
Target audience of 500 or less	10
Subtotal	25 /25
Comparison to existing events	
Exclusive/unique event that fits an identified gap in the event calendar	√25
Significant event that complements existing offering	15
Regular event or one which replicates other existing events	10
Subtotal	25 /25

B

Assessment Criteria – Project/Program	Points
Project has strong and broad community support	25
Project has potential to gain strong community support	15
Project has limited community support	10
Subtotal	/25
Project/program will bring strong economic and/or social benefits to the community	25
Project/program will provide limited economic and/or social benefits to the community	15
Project/program has some potential to have positive impact on West Coast's economy and/or provide positive social benefits	10
Subtotal	/25

Email your application to: cdeo@westcoast.tas.gov.au

OR mail to: **West Coast Council, PO Box 63, Queenstown TAS 7467**

General Manager's Assessment and Recommendation Form

Total from above (either A or B)	50/50
General Assessment Criteria	**Points**
Aligns to values of the West Coast Council	√/10
Creates and promotes a positive image of the West Coast	√/10
Event / activity / project provides a unique experience/service/facilities to the community	√/10
Sponsorship benefits outlined in the application meet West Coast Council's expectations	√/10
Organisation (or individual's activity) is not for profit	√/5
Event has a risk management plan or has detailed strategies to mitigate against	√/5
Total – General Assessment Criteria	50/50
TOTAL (ALL CRITERIA)	

(As a general guide, scores of less than 50/100 should not receive funding) 100.

RECOMMENDATION:

For Small Grants or In-Kind Assistance ONLY

Approval is Granted* Not Granted

For amount of $ $1918.15 ~~$1582.65~~. or for In-Kind Assistance $ ~~1582.65~~.

This amount has been calculated to be within standard budget availability ☑ Previously $2200.00 for tranch wide.

This amount has been calculated to be outside standard budget availability ☐

*Approved applicants will be included in the regular monthly Financial and In-Kind Council report.

For Event Sponsorship and Innovation Fund Applicants

Pre-Approval is Granted** Not Granted

For the amount of $2,000.00

This amount has been calculated to be within standard budget availability ☐

This amount has been calculated to be outside standard budget availability ☐

**Pre-approved applicants will be referred to Council for a binding decision.

Date of next Council meeting: .....

Signature:..... **Date:**.....

Printed name:.....

Email your application to: cdeo@westcoast.tas.gov.au

OR mail to: **West Coast Council, PO Box 63, Queenstown TAS 7467**

In-Kind Assistance Application

Applicant Details:

Name of Group/Organisation/Individual: Mt. Lyell - Strahan Picnic Committee Inc.

Type of Organisation i.e.; Not for Profit, Community Group, Sporting Club etc:

NFP

Contact Person: Leigh Styles

Phone: ..... Email Address committee@strahanpicnic.org

Postal Address: PO Box 88, STRAHAN TAS 7468

In-Kind Assistance Requested

Please provide details regarding your event/program/project that you are seeking in-kind assistance for. You should include the name of the event/program/project, your goals, the outcomes that you hope to achieve, and any other information that will help Council to better understand your application.

Grounds hire and maintenance (e.g., removal of debis, cleaning, raking)

Event coordinator and other administrative fees (West Beach sheds) $50.50

Hire, delivery, set up and pack down of Council marquee $T24.45 (INKIND) Board $267.70

VMS signboard 4 x $70 = $280 $109.25

20x witches hats, 2x road closed signs $20 + 20 = $40.00

Installation, delivery, hire etc of temporary fencing, bollards, safety/barrier tape, etc $300.00.

Where will this be held? West Strahan Beach

When is it? Start date 26/01/2021 Start time 9:30am

End date 26/01/2021 End time 5:00pm

~~$1382.65~~ ~~$1862.65~~ $1918.15.

How will the West Coast community benefit from this event/program/project?

Social cohesion

Fun for whole family

Inclusive

Outdoors, promotes healthy and active lifestyle

Celebrates West Coast History

Email your application to: cdeo@westcoast.tas.gov.au

OR mail to: **West Coast Council, PO Box 63, Queenstown TAS 7467**

In-Kind Assistance Application

As part of Council's responsibility to ensure public spaces and facilities are clean and safe, Council wants to make sure that additional wheelie bins are available and public toilets are well stocked. So that we can do this, please tell us:

What public toilets will you be using? Location West Strahan Beach

From this date 26/01/2021 to this date 26/01/2021

From this time 09:30am to this time 5:00pm

How many wheelie bins would you like? 12

Where should additional wheelie bins be placed? Inside Picnic Shed

When should Council pick them up? Date: After 5pm on 26/01/2021

Bump in: 24/01/2021

Bump out: 27/01/2021

What fees do you want Council to waive for you to conduct your event/program/project? Please list them here.

- Hire Shelter 50.50

Waive fee for Hire of grounds, maintenance of grounds, cleaning of toilets

From this date ..... to this date .....

From this time ..... to this time 26/01/2021, from 9:30am - 5:00pm

Waive fee for Event coordination, other administrative fees, hire of marquee, set up, pack down, delivery of marquee

From this date ..... to this date .....

From this time ..... to this time 26/01/2021, from 9:30am - 5:00pm

Waive fee for VMS board for 4 days, from 23/01/2021 to COB 26/01/2021

From this date 23/01/2021 to this date .....

From this time ..... to this time 26/01/2021, from 9:30am - 5:00pm

Waive fee for 20x witches hats, 2x road closed signs, temporary fencing (tbc quantity)

From this date 24/01/2021 to this date .....

From this time ..... to this time 26/01/2021, from 9:30am - 5:00pm

Waive fee for Plastic bollards, safety fencing, safety barrier (tbc quantity)

From this date 24/01/2021 to this date .....

From this time ..... to this time 26/01/2021, from 9:30am - 5:00pm

12 Bins

Signature: Leigh Styles Date: 29/09/2020

Printed name: Leigh Styles

Email your application to: cdeo@westcoast.tas.gov.au

OR mail to: **West Coast Council, PO Box 63, Queenstown TAS 7467**

Event Sponsorship Application
(Up to $2,000 Cash)

Applicant Details:

Group/Organisation/Individual: Mt. Lyell - Strahan Picnic Committee Inc.

Type of Organisation i.e.; Not for Profit, Community Group, Sporting Club etc:
NFP

Contact Person: Leigh Styles

Phone: ..... Email Address committee@strahanpicnic.org

Postal Address: PO Box 88, STRAHAN TAS 7468

Funding Requested:

How much money are you applying for? $2000.00

What costs do you expect to have for this event? Please list them here:
In addition to the usual costs associated with running our event (e.g., public liability insurance, volunteer-worker's insurance, cost of show bags, fruit, we are expecting additional costs for our 2021 event to comply with COVID-safe requirements, e.g., hand sanitiser, hand sanitiser stations

Are you seeking financial support for this Project/Program from other sources?

YES NO

If Yes, who else have you asked to support you? As part of our usual fundraising program we are inviting larger businesses with a dedicated donations/sponsorship budget allocation to support us. We are expecting that donations will be down as a result of COVID-19

If Council is only able to meet part of this request, do you wish to continue with the application: YES NO

Do you have an ABN? YES NO
If No, please provide bank account information here: BSB 633000 Acct 12** *** *4

Your Event:

What is the name of your event? 123rd Mount Lyell Strahan Picnic 2021

Where will your event be held? West Strahan Beach

Email your application to: cdeo@westcoast.tas.gov.au

OR mail to: **West Coast Council, PO Box 63, Queenstown TAS 7467**

Event Sponsorship Application
(Up to $2,000 Cash)

Event start date 26/01/2021 Event start time 9:30am

Event end date 26/01/2021 Event end time 5:00pm

Do you have a Risk Management Plan for this event? YES NO
Please include your Risk Management Plan when you submit your application.

Do you have insurance for this event? YES NO
Please include your insurance certificate when you submit your application.

Do you have appropriate approvals for this event (such as street trading permits, road closure permits, etc) YES NO
Please include any approvals when you submit your application.

Please provide information about your event here. You should tell us about your event goals, the outcomes that you hope to achieve, and any other information that will help Council to better understand your application.

123rd annual Mount Lyell Strahan Picnic
featuring a variety of programs for young and old, including bicycle race,
egg and spoon race, sand castle building competition, old buffers/old boilers races
Men's and Women's Gift, Hammer the Nail.
A day of fun and entertainment for the whole family, free of charge.

How will the West Coast community benefit from this event?

A day of fun and entertainment for the whole West Coast
Continues the West Coast history and tradition
Brings old and new people together
Is very inclusive, promotes social cohesion, reaches vulnerable people within the community

Signature: Leigh Styles Date: 29/09/2020

Printed name: Leigh Styles

Email your application to: cdeo@westcoast.tas.gov.au

OR mail to: **West Coast Council, PO Box 63, Queenstown TAS 7467**

317/20 REPORT – FINANCIAL & IN-KIND APPLICATION – ROSEBERY ATHLETICS CARNIVAL 2020

Title:	Decision Report – Financial & In-Kind Application – Rosebery Athletics Carnival 2020
Appendices:	1.Rosebery Athletics Carnival 2018 Financial and in-kind application;

Purpose
To approve the level of sponsorship for the Rosebery Athletics Carnival.

Background
Rosebery Athletics Carnival is an annual event that attracts athletes, cyclists, wood choppers and rock drillers from across Australia. It also offers a unique opportunity for West Coast locals to watch these events, while showcasing the region with extensive coverage through the Tasmanian media.

Details
Rosebery Athletics Carnival seeks in-kind support and Event funding of $1200.00.

In-kind support already approved includes:

Mowing	$360.00
Line Marking - Labour	$1400
Line Marking - Paint	$770
Rolling	$800.00
Cycle track wash down	$400
TOTAL	**$3730.00**

West Coast Council would receive for this:

- Acknowledgement of sponsorship before, during and after the event (call outs during the proceedings).

Statutory Implications
Nil.

Strategic Implications
Nil.

Policy Implications

This is accordance with West Coast Council Financial & In-Kind Assistance Policy (*WCC.001*) June 2019.

Financial Implications
The budget prior to the Council meeting is $14,000.

Risk Implications

Nil.
Consultation Process
Nil.

Recommendation
That Council:

a) Approve the $1200.00 in Event Funding for the Rosebery Athletics Carnival 2020;and.

b) Note that the General Manager has also approved in-kind support of $3,730.

Moved/Seconded

Event Sponsorship Application
(Up to $2,000 Cash)

Applicant Details:

Group/Organisation/Individual: Rosebery Athletics Club

Type of Organisation i.e.; Not for Profit, Community Group, Sporting Club etc:

Contact Person: Duncan Murfet

Phone: [redacted] Email Address: [redacted]

Postal Address: PO Box 72, Rosebery, 7470

Funding Requested:

How much money are you applying for? $1200.00

What costs do you expect to have for this event? Please list them here: Insurance

First aide provision

Sound equipment hire

Prize Money

Chopping Blocks

Are you seeking financial support for this Project/Program from other sources?

YES ☑ NO ☐

If Yes, who else have you asked to support you?

MMG Rosebery Mine

Sports Carnival Association of Tasmania

If Council is only able to meet part of this request, do you wish to continue with the application: YES ☑ NO ☐

Do you have an ABN? YES ☑ NO ☐

If No, please provide bank account information here: BSB ..... Acct .....

Your Event:

What is the name of your event? Rosebery Athletics Club

Where will your event be held? Rosebery Park Oval

Email your application to: cdeo@westcoast.tas.gov.au

OR mail to: **West Coast Council, PO Box 63, Queenstown TAS 7467**

Event Sponsorship Application
(Up to $2,000 Cash)

Event start date 19/12/2020 Event start time 11:00

Event end date 19/12/2020 Event end time 4:00p

Do you have a Risk Management Plan for this event? YES ☑ NO ☐
Please include your Risk Management Plan when you submit your application.

Do you have insurance for this event? YES ☑ NO ☐
Please include your insurance certificate when you submit your application.

Do you have appropriate approvals for this event (such as street trading permits, road closure permits, etc.) YES ☑ NO ☐
Please include any approvals when you submit your application.

Please provide information about your event here. You should tell us about your event goals, the outcomes that you hope to achieve, and any other information that will help Council to better understand your application.

The Roseery Athletics Carnival attracts atheletes Cyclists and choppers from around Tasmanania and Australia. The carnival is recognised as the first carnival in the Tasmanian carnivals series. The Carnival attracts Over 500 competitors and spectators.

How will the West Coast community benefit from this event?

The carnival provides an opportunity for West Coast Residents to watch world class competitors in a local setting. The Carnival is advertised as part of the Summer Series and as such markets the West Coast to an Audience right across Australia,

Signature: D. Murfet Date: 8/11/2020

Printed name: Duncan Murfet

Email your application to: cdeo@westcoast.tas.gov.au

OR mail to: West Coast Council, PO Box 63, Queenstown TAS 7467

General Manager's
Assessment and Recommendation Form

Date: 4/11

Event/Program/Project: Rosebery Athletics

Amount Requested:

Funding Type: Small Grants Event Sponsorship Innovation Fund In-Kind Christmas

APPLICATION ASSESSMENT

Does the event/program/project have appropriate approvals?	YES	NO

Complete either A or B depending on the nature of the application:

A

Assessment criteria – Event	Points
Estimated audience of 1000 or more	25
Estimated audience of 500 to 1000	15
Target audience of 500 or less	✓ 10
Subtotal	10/25
Comparison to existing events	
Exclusive/unique event that fits an identified gap in the event calendar	✓ 25
Significant event that complements existing offering	15
Regular event or one which replicates other existing events	10
Subtotal	25/25

B

Assessment Criteria – Project/Program	Points
Project has strong and broad community support	25
Project has potential to gain strong community support	15
Project has limited community support	10
Subtotal	/25
Project/program will bring strong economic and/or social benefits to the community	25
Project/program will provide limited economic and/or social benefits to the community	15
Project/program has some potential to have positive impact on West Coast's economy and/or provide positive social benefits	10
Subtotal	/25

Email your application to: cdeo@westcoast.tas.gov.au

OR mail to: **West Coast Council, PO Box 63, Queenstown TAS 7467**

General Manager's Assessment and Recommendation Form

Total from above (either A or B)	35. / 50
General Assessment Criteria	**Points**
Aligns to values of the West Coast Council	√ /10
Creates and promotes a positive image of the West Coast	√ /10
Event / activity / project provides a unique experience/service/facilities to the community	√ /10
Sponsorship benefits outlined in the application meet West Coast Council's expectations	√ /10
Organisation (or individual's activity) is not for profit	√ /5
Event has a risk management plan or has detailed strategies to mitigate against	√ /5
Total – General Assessment Criteria	50 /50
TOTAL (ALL CRITERIA)	

(As a general guide, scores of less than 50/100 should not receive funding)

Cyril to cost? Scott.

RECOMMENDATION:

Subject to Covid-19 Plan

For Small Grants ~~or In-Kind Assistance~~ ONLY

Approval is Granted* Not Granted

For amount of $..... or for In-Kind Assistance $3730

This amount has been calculated to be within standard budget availability ☑

This amount has been calculated to be outside standard budget availability ☐

*Approved applicants will be included in the regular monthly Financial and In-Kind Council report.

For Event Sponsorship and Innovation Fund Applicants

Pre-Approval is Granted** Not Granted

For the amount of $.....

This amount has been calculated to be within standard budget availability ☐

This amount has been calculated to be outside standard budget availability ☐

**Pre-approved applicants will be referred to Council for a binding decision.

Date of next Council meeting: .....

Signature:..... **Date:** 5/11/20

Printed name: DAVID MISSEN

Email your application to: cdeo@westcoast.tas.gov.au

OR mail to: **West Coast Council, PO Box 63, Queenstown TAS 7467**

In-Kind Assistance Application

Applicant Details:

Name of Group/Organisation/Individual: Rosebery Athletics Club

Type of Organisation i.e.; Not for Profit, Community Group, Sporting Club etc:
Sporting Club

Contact Person: Duncan Murfet

Phone: [redacted] Email Address: [redacted]

Postal Address: PO Box 72, Rosebery, 7470

In-Kind Assistance Requested

Please provide details regarding your event/program/project that you are seeking in-kind assistance for. You should include the name of the event/program/project, your goals, the outcomes that you hope to achieve, and any other information that will help Council to better understand your application.

The Rosebery Athletics Carnival has been running in Rosebery for over 60 years, featuring Running, Cycling, Chopping this year due to travel restrictions impacting or fly in workers there will be no Rock Drilling. The Carnival attracts competitors and spectators from across Australia. As part of the Summer Carnivals Series the Carnivals advertised widely.

Where will this be held? Rosebery Park Oval

When is it? Start date 19th December Start time 11:00am

End date 19th Decmeber End time 4:00 pm

How will the West Coast community benefit from this event/program/project?

The Carnival will provide the opportunity for West Coast Residents to see world class competitors locally. The Carnival will also attract over 500 competitors and spectators advertised as part of the Summer Carnivals Series the Carnival is an opportunity for the West Coast to be advertised widely.

Email your application to: cdeo@westcoast.tas.gov.au

OR mail to: **West Coast Council, PO Box 63, Queenstown TAS 7467**

In-Kind Assistance Application

As part of Council's responsibility to ensure public spaces and facilities are clean and safe, Council wants to make sure that additional wheelie bins are available and public toilets are well stocked. So that we can do this, please tell us:

What public toilets will you be using? Location Rosebery Park Oval

From this date 19th December to this date 19th December

From this time 10:00am to this time 4:30pm

How many wheelie bins would you like? 8

Where should additional wheelie bins be placed? There is enough Wheelie bins at the oval

When should Council pick them up? Date: 21st December

What fees do you want Council to waive for you to conduct your event/program/project? Please list them here.

Waive fee for Ground Hire
From this date 16th December to this date 19th December
From this time 10:00 am to this time 6:00pm

Waive fee for Line Marking Oval (120m track with 6 lanes and one line around 400m track)
From this date 19th December to this date 19th December
From this time ..... to this time .....

Waive fee for .....
From this date ..... to this date .....
From this time ..... to this time .....

Waive fee for .....
From this date ..... to this date .....
From this time ..... to this time .....

Waive fee for .....
From this date ..... to this date .....
From this time ..... to this time .....

D. Murfet

Signature:..... Date: 6/11/2020

Printed name: Duncan Murfet

Email your application to: cdep@westcoast.tas.gov.au

OR mail to: **West Coast Council, PO Box 63, Queenstown TAS 7467**

In-Kind Assistance Application

As part of Council's responsibility to ensure public spaces and facilities are clean and safe, Council wants to make sure that additional wheelie bins are available and public toilets are well stocked. So that we can do this, please tell us:

What public toilets will you be using? Location Rosebery Park Oval

From this date 19th December to this date 19th December

From this time 10:00am to this time 4:30pm

How many wheelie bins would you like? 8

Where should additional wheelie bins be placed? There is enough Wheelie bins at the oval

When should Council pick them up? Date: 21st December

What fees do you want Council to waive for you to conduct your event/program/project? Please list them here.

Waive fee for Ground Hire
From this date 19th December to this date 19th December
From this time 10:00 am to this time 6:00pm

Waive fee for Line Marking Oval (120m track with 6 lanes and one line around 400m track)
From this date 19th December to this date 19th December
From this time ..... to this time .....

Waive fee for .....
From this date ..... to this date .....
From this time ..... to this time .....

Waive fee for .....
From this date ..... to this date .....
From this time ..... to this time .....

Waive fee for .....
From this date ..... to this date .....
From this time ..... to this time .....

D. Murfet

Signature: ..... **Date:** 8/11/2020

Printed name: Duncan Murfet

Email your application to: cdeo@westcoast.tas.gov.au

OR mail to: **West Coast Council, PO Box 63, Queenstown TAS 7467**

2530

Rosebery Athletics Commun.

$50 x7 = 350 x4 1200 2m 1400.

$150 x 8 mowing

1 x 70 paint $770

labour 2x350x2 8hr to wash - $1400.

← Rolling: $800

Marking: $770

$1400 total

SPONSORSHIP, EVENT DEVELOPMENT FUND or CONTINGENCY FUND

Application Form

mowing - $360

paint/marking - $770 - $1400

rolling - $800

cycle wash $400

track 3730

* Marking for tracks and wood chopping. *

* Wash down bike track. *

Important - prior to completing this form please refer to the Financial & In-Kind Assistance Guidelines (available at www.westcoast.tas.gov.au) Please note: assistance is restricted to one source of funding from Council i.e. an event is not eligible for sponsorship if, for example, the event has already received funding via the Event Development Fund, or Council's Community Assistance Program.

EVENT / PROJECT DETAILS

Event/project name

Rosebery Athletic Carnival

Venue (if applicable)

Rosebery Park Oval

Date/duration of event/project 19th December 2020

Date application completed 30th September 2020

Brief description of event/project

The Rosebery Athletics Carnival has been running in Rosebery for over 60 years, featuring Running, Cycling, Chopping this year due to travel restrictions impacting on fly in fly out workers there will be no Rockdrilling.

Estimated number of attendees

Locals 200 Visitors 200

How will this event/project benefit this audience or the West Coast community?

The Rosebery Athletics Carnival attracts athletes, cyclists, and axeman from across Australia and at time from around the world. It is a unique opportunity for West Coast locals to watch these events. The event is also an opportunity for the West Coast to show case the region with extensive coverage through Tasmanian media.

Event / Project Details ... cont.

Has this upcoming event / project received (or expected to receive) funding (cash or in - kind) from Council via any other source (e.g. Sponsorship, Event Development Fund, Community Assistance Program, Contingency Fund?) If so, please provide details:

No ☑ Yes ☐

Do you have appropriate approvals? (i.e. street trading, road closure permit, development consent etc.), If no, why not?

Yes ☑ No ☐

Have you sourced funding from any other levels of government? (If so, please provide details)

No ☑ Yes ☑

Yes from Tasmanian Government through the Sports Carnival Association of Tasmania

Have you sourced sponsorship from any other organisation or business? (If so, please provide details)

No ☐ Yes ☑

Athletics club will be contacting Local Businesses to establish funding to facilitate the running of the carnival.

Have you attached a copy of your Risk Management Plan? If No, why not?

Yes ☐ No ☑

Will provide a risk management plan closer to the date when appropriate insurance, licenses can also be provided.
The Rosebery Athletics Cub will also be working with SCAT to complete a COVID 19 safety plan for the event.

Have you attached a copy of your insurance cover? If No, why not?

Yes ☐ No ☑

Will not have this until closer to the date.

ASSISTANCE PROGRAM AND AMOUNT

Under which Program are you making the application:

☑ Sponsorship

☐ Event Development Fund

☐ Contingency Fund

Amount of cash requested $ (Inclusive of GST)

Cyril to cost?
3½ – 4 days
(5 days
(Max - full mark)
3 or 4 days.
hourly rate?

In-kind support:

Please provide details of in-kind support requested

Athletic Club requests that council support our carnival by preparing the oval and its surrounds for the event. Preparation of the oval involves use of surveyors and council workers to measure and mark out the running tracks. In recent years the Council has also added to our Carnival by making the pool available free of charge to people attending our carnival and we would be keen for this to continue. The Athletic club

What will West Coast Council receive for this amount?

Please attached any relevantdocumentation

West Coast Council will be acknowledge as a sponsor of the event and will also receive publicity for the West Coast area.

How will you measure the success of this event / project?

Number of people attending and competitors attracted for events.

What outcomes are you looking to receive?

Holding a successful carnival that attracts a large number of competitors, spectators and be financially successful to ensure sustainability for future years.

ORGANISATION DETAILS

Organisation name

Rosebery Atheltics Club

Australian Business Number (ABN)? 96248255752

Don't have an ABN? - please provide proof of bank account

Are you registered for GST Yes ☐ No ☑

Are you a not-for-profit organisation?

If yes please provide your Certificate of Incorporation or please provide a letter of agreement from your Administering Organisation to auspice your sponsorship. (a copy of the Administering Organisation's Certificate of Incorporation is also required)

Yes ☑ No ☐

What does your organisation do? (Briefly describe the role of your organisation)

Rosebery Athletics Club exists to organise the Rosebery Athletics Club

CONTACT DETAILS

Name Duncan Murfet Position Treasurer

Phone Fax

Mobile [redacted] email [redacted]

Address

PO Box 46, Rosebery, 7470

Submit application forms to wcc@westcoast.tas.gov.au or address your correspondence to: The General Manager, West Coast Council, PO Box 63, Queenstown TAS 7467

318/20 MATTERS PROPOSED FOR CLOSED MEETING

Local Government (Meeting Procedures) Regulations2015; Regulation 15

A Council may (by absolute majority resolution) close a meeting or part of a meeting when certain matters are being or are to be discussed. The grounds for the closure are to be recorded in the minutes of the meeting.

Section (2) A part of a meeting may be closed to the public when any one or more of the following matters are being, or are to be, discussed at the meeting:

(a) personnel matters, including complaints against an employee of the council and industrial relations matters;

(b) information that, if disclosed, is likely to confer a commercial advantage or impose a commercial disadvantage on a person with whom the council is conducting, or proposes to conduct, business;

(c) commercial information of a confidential nature that, if disclosed, is likely to –

(i) prejudice the commercial position of the person who supplied it; or

(ii) confer a commercial advantage on a competitor of the council; or

(iii) reveal a trade secret;

(d) contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal;

(e) the security of –

(i) the council, councillors and council staff; or

(ii) the property of the council;

(f) proposals for the council to acquire land or an interest in land or for the disposal of land;

(g) information of a personal and confidential nature or information provided to the council on the condition it is kept confidential;

(h) applications by councillors for a leave of absence;

(i) matters relating to actual or possible litigation taken, or to be taken, by or involving the council or an employee of the council;

(j) the personal hardship of any person who is resident in, or is a ratepayer in, the relevant municipal area.

Moved/Seconded

Recommendation

That items 320/20-328/20 be discussed in Closed Session.

Item	Matter	Local Government (Meeting procedures)
320/20	Leave of Absence Request	15(2)(h)
321/20	Council Decision Statues Report/Action Item	15(2)(f)
322/20	Planning & Building Report	15(2)(i)
323/20	Correspondence	15(2)(i)
324/20	Cradle Coast Authority Minutes	15(2)(g)
325/20	Lot 64 Federation Court Zeehan	15(2)(f)
326/20	2 Fincham Street Zeehan	15(2)(f)
327/20	Queenstown Lions Club Oval Lease	15(2)(f)
328/20	LJ Hooker Property Quarterly Update	15(2)(f)(g)

319/20 CLOSED MEETING

Local Government (Meeting Procedures) Regulations2015; Regulation 15

Recommendation

That Council RESOLVES BY ABSOLUTE MAJORITY to go into Closed Session to consider the following matters, the time being:

Moved/Seconded

Item	Matter	Local Government (Meeting procedures)
320/20	Leave of Absence Request	15(2)(h)
321/20	Council Decision Statues Report/Action Item	15(2)(f)
322/20	Planning & Building Report	15(2)(i)
323/20	Correspondence	15(2)(i)
324/20	Cradle Coast Authority Minutes	15(2)(g)
325/20	Lot 64 Federation Court Zeehan	15(2)(f)
326/20	2 Fincham Street Zeehan	15(2)(f)
327/20	Queenstown Lions Club Oval Lease	15(2)(f)
328/20	LJ Hooker Property Quarterly Update	15(2)(f)(g)

320/20 OPEN MEETING

Recommendation

That Council now revert to Open Council.

Moved/Seconded

321/20 PUBLIC RELEASE ANNOUNCEMENT

Local Government (Meeting Procedures) Regulations2015; Regulation 15 (8)(9)

Pursuant to Regulation 15(8)(9) of the Local Government (Meeting Procedures) Regulations 2015 and having considered privacy and confidential issues relating to discussions, decisions, reports or documents considered in the closed meeting, Council will authorise the below closed meeting information to be released to the public.

Item Number	Subject	Discussions/ Documents

Moved/Seconded

322/20 CLOSE OF COUNCIL MEETING